


NEW JERSEY WATER SUPPLY AUTHORITY

K. Dowling 
Approval

JOB DESCRIPTION

10/27/2020

Title: Repairer

Date

DEFINITION

Assist in and/or independently performs basic maintenance, repair or mechanical adjustment work involved in varied types of buildings, building facilities and/or building utilities; will provide work direction to Maintenance Workers as required. Performs related work as required. Will be required to perform the duties of the job on an emergent basis, outside of normal work hours, as needed.

EXAMPLES OF WORK

Works independently or as a member of a group in the painting of wood, metal, brick and cement walls, floors, and ceilings of the interior and exterior of buildings, and the painting and repainting of pipes, radiators, tin roofs, and other types of iron work.

Works independently or as a member of a group in the repair and maintenance of walls, ceilings, interior and exterior brickwork, tile floors, drains, cement and concrete floors, sidewalks, steps, foundation and other types of masonry, plastering and stone work.

Works independently or as a member of a group in the repair and maintenance of water, drainage, waste and gas lines; toilet bowls, wash basins, urinals, radiators, refrigeration, and other types of plumbing and steam fitting fixtures, fittings, appliances and machinery.

Works independently or as a member of a group in the repair and maintenance of buildings, office furniture, screens, storm sashes, frames, windows, ceilings, partitions and other types of carpentry work.

Works independently or as a member of a group in the installation, inspection, repair, and maintenance of cables, wiring, motors, generators, pumps, refrigerators, radios, sound equipment, telephone line switchboards, oil burners, and other types of electrical equipment, appliances, fixtures, machinery and circuits.

Works independently or as a member of a group in the cleaning and repair of boilers, ventilators, air ducts, and weatherproofing equipment.

Uses pneumatic tools, air compressors, jackhammers; pavement breakers, welders, concrete mixers and excavation equipment.

Assists in snow removal and ice control work.

Obtains, stores, safeguards and properly uses equipment, materials, supplies and tools.

Keeps records of work done, materials used, and time spent.

Miscellaneous related duties as required.

REQUIREMENTS

Education and Experience: Graduation from high school or vocational high school or possession of an approved high school equivalency certificate; plus one year experience in work involving the inspection, repair, and general maintenance of household, office, and other equipment, fixtures, fittings, appliances, machinery, furnishings and buildings.

License: Appointee must possess a valid motor vehicle operator's license.

Basic Knowledge Of: and the ability to do the work involved in painting varied types of surfaces; in repairing and maintaining cement, concrete, tile, brick and other floors, ceilings, foundations, sidewalks and steps; in maintaining and repairing plumbing fixtures, water, drainage, waste and gas lines, radiators, and other appliances; in doing carpentry work of varied types; in installing, repairing and maintaining cables, wiring, motors, varied types of electrical fixtures, and other equipment; and in repairing boilers.

Ability To: understand, remember and carry out oral and written directions; learn quickly from observation, from oral and written explanations and from demonstrations; analyze simple maintenance and repair problems, organize assigned work, and develop effective work methods; work harmoniously with associates and other employees; do and/or learn to do general institutional maintenance and repair work of varied types under assigned supervision; learn to use the equipment, tools, materials and supplies used in painting, roofing, plastering, masonry, electrical, plumbing and other skilled crafts with care and discrimination; acquire needed techniques and a degree of skill in institutional maintenance and repair crafts; requisition, store, safeguard, record, and properly use equipment, materials, supplies, and tools; keep simple records; read, write, speak and understand English sufficiently to perform the duties of this position. American sign language or Braille may also be considered as acceptable forms of communication.

Persons with mental or physical disabilities are eligible as long as they perform the essential functions of the job after reasonable accommodation is made to their known limitations. If the accommodation cannot be made because it would cause the employer undue hardship, such persons may not be eligible.

SALARY RANGE: 11

A forty (40) hour, fixed workweek position.