



NEW JERSEY WATER SUPPLY AUTHORITY

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Minutes of the Meeting of the
New Jersey Water Supply Authority
December 2, 2024

A regular meeting of the New Jersey Water Supply Authority was convened on December 2, 2024 at 2:00 P.M. via teleconference.

As designated by Shawn M. LaTourette, Commissioner, New Jersey Department of Environmental Protection and Chair, New Jersey Water Supply Authority, Steven Domber, State Geologist, Division of Water Supply and Geoscience, served as Acting Chair of the meeting and called the meeting to order.

Deputy Attorney General Kathrine Hunt read the statement required by the "Open Public Meetings Act". Executive Director Marc Brooks took the roll call of the Authority members.

Present: Steven Domber, Acting Chair
Susan Blew
Ellsworth Havens
Robert Iacullo
Steven Picco

A quorum existed for the transaction of Authority business.

Interested Parties Present:

Robert Barth, D&R Canal Watch
Oleg Kostin, New Jersey American Water

Marc Brooks, Executive Director
Susan Buckley, Director Finance and Administration
Stephen Gates, Chief Engineer
Paul McKeon, Director Manasquan Water Supply System/D&R Canal Operations
Anthony Colasurdo, Director Manasquan Water Supply System/D&R Canal Operations
Kenneth Klipstein, Director Watershed Protection Programs
Rita Shaw, Controller
Dorota Neulinger, Supervisor, Financial Services
Heather Desko, Principal Watershed Protection Specialist
Robin Greg, Finance & Accounting Analyst
Jared Berger, Geospatial Analyst
Kathrine Hunt, Deputy Attorney General
Laura Wilton, Associate Counsel, Authorities Unit

APPROVAL OF THE MINUTES

Acting Chair Domber opened the meeting by asking for the approval of the minutes of the November 4, 2024 meeting. Mr. Picco moved for the approval of the minutes as prepared, and this motion was seconded by Mr. Havens. The minutes of the November 4, 2024 meeting were approved by the Board.

EXECUTIVE DIRECTOR'S REPORT

Mr. Brooks stated that everybody has a copy of his report. Mr. Brooks stated that the Governor declared a drought warning on November 13 after the driest two-month period ever recorded in New Jersey in September and October. Immediate impacts from the drought declaration changed the minimum passing flows in the Raritan and Manasquan Rivers. Mr. Brooks explained that this allows staff to pump more or release less water from the rivers, depending on the circumstances.

Mr. Brooks stated that the Authority has been coordinating with NJDEP and water cutomers, particularly in the Manasquan system, to do all that can be done to maximize storage in the region.

Mr. Brooks stated that in Clinton, November precipitation was 3.23 inches, which was 0.46 inches below average.

Mr. Brooks noted that as of this morning, the combined storage for Round Valley and Spruce Run was at 80.2 percent of capacity, compared to a combined historic average storage of 88.2 percent for that date. Mr. Brooks stated that separately, Spruce Run was very low at 32.2 percent, rebounding slightly from its record low set on November 18 when it was 25 feet below full pool at 31.3 percent capacity. Round Valley Reservoir, which is of much larger capacity, is at 89.8 percent capacity which is why the combined storage is as high as it is.

Mr. Brooks stated that in Manasquan, November rainfall was 2.6 inches, which is considerably below average. Mr. Brooks noted that average rainfall for November is 3.56 inches. Mr. Brooks stated that the Manasquan Reservoir capacity this morning was at 2.37 BG, which is 50.7 percent capacity.

Mr. Brooks discussed that a decent amount of water has been pumped to the reservoir over the weekend after the Thanksgiving rain, but as of this morning, reservoir releases have been modest. Mr. Brooks stated that the reservoir capacity is a slight improvement from its record low that was set on November 20 when the reservoir reached 49 percent capacity.

Mr. Brooks explained that the two rainstorms did not increase storage levels as would typically be expected from the amounts of rain received in Manasquan or Raritan. Mr. Brooks attributed this to the extraordinary dryness in the region, explaining that much of the rainfall soaked into the moisture-starved vegetation. Mr. Brooks stated that hopefully, future rains will have more of an impact on storage levels, although the ten-day forecast is not promising at the moment.

Mr. Brooks stated that on the morning of Tuesday October 22, 2024, Authority staff observed a significant algal bloom at the Manasquan Reservoir surrounding the intake tower. Mr. Brooks explained that through an emergency procurement, staff procured the services of a contractor to treat the reservoir with chelated copper. The chelated copper product was preferred because it provides extended release of active ingredient resulting in longer term benefit and is more effective with current water quality conditions at the Manasquan Reservoir including pH, alkalinity, and the organic load.

Mr. Brooks stated that the treatment was performed on October 29 and appears as of this date to have been very successful. Mr. Brooks noted that a resolution will be presented today to ratify his actions in executing this emergency procurement. Mr. Brooks offered to answer any questions.

COMMUNICATION/CORRESPONDENCE

Mr. Brooks stated that there were several inquiries made by journalists and reporters. Mr. Brooks noted that the videos seen online were accurate.

UNFINISHED BUSINESS

Mr. McKeon reported on the Manasquan Reservoir System and the Manasquan Water Treatment Plant/Transmission System. Mr. McKeon noted that there was nothing to add to Mr. Brooks' reporting of rainfall and reservoir storage levels. He noted that because of the dryness the rain did not significantly increase the ability to pump for many days. The treatment plant ran well during the recent rain events, not having to switch to reservoir water. Mr. Mckeon noted that there were no operational anomalies at the treatment plant in the past month.

Mr. Gates reported on the Raritan Basin System. Mr. Gates stated that the rain over the last few weeks has allowed the Authority to reduce releases, at least for the short term, to a total combined release of 30 MGD, which is down from the 59 MGD presented

in his report. November rainfall totals are near the historic average, but still 7.72 inches below the average for the period from June 1 through today.

Mr. Gates stated that the Spruce Run release was reduced to 5 MGD on November 27 in anticipation of the rain forecast to hit the area in the early morning hours of Thanksgiving Day. This remained in effect until December 1, when falling river flows resulted in the release being increased to 30 MGD. The 2.88 inches of rain received from November 21 through today has resulted in the reservoir level at Spruce Run recovering nearly half a foot and 1 percent capacity from the data presented in the written report while maintaining reduced releases. Spruce Run reservoir is currently down over 24 feet from full pool to elevation 248.44 and 32.2 percent of storage capacity.

Mr. Gates noted that releases from Round Valley were suspended on November 21 and the pool is down 7.61 feet to elevation 377.39 and 89.8 percent capacity.

Mr. Gates stated that it is expected that the HAB season has concluded but there are still plans to meet regularly with NJDEP and the various water users along the Canal, and Millstone and Raritan Rivers.

Mr. Gates stated that canal operations are currently normal, with staff focusing mainly on water supply operations and leaf cleanup.

Mr. Gates discussed the Spruce Run Administration Building Fuel Oil Underground Storage Tank Removal, stating that bids were received on November 13 for construction contractor services to remove the UST and that a resolution to award will be presented later in the meeting.

Mr. Gates provided a capital projects update. Mr. Gates stated that for the Spruce Run Dam Foundation Grouting Project, bids were received for construction services and evaluated by the consultant and Authority staff. The Capital Projects Committee was briefed on the results and a resolution to award will be presented later in the meeting.

Mr. Gates also discussed the South Branch Pump Station Traveling Water Screen Replacement. Mr. Gates noted that the contractor has mobilized a crane to the site and has removed the majority of the existing traveling water screen equipment. The current schedule shows installation of the new screens will begin on Wednesday December 4, 2024.

Mr. Gates stated that there is one change order in his report and offered to answer any questions.

Mr. Klipstein reported on the Watershed Management Program. Mr. Klipstein stated that the colder weather has diminished cyanobacteria populations across source water areas, noting that quantity remains the greater concern at this point.

Mr. Klipstein stated that Watershed staff did increase cyanotoxin and algal monitoring of the Manasquan Reservoir following the October 30 chelated copper algaecide treatment. Mr. Klipstein noted that no cyanotoxins have been detected above the laboratory's method of reporting limits. Mr. Klipstein stated that in-situ vertical profile monitoring has also indicated a decrease in algal activity in the weeks following the treatment.

NEW BUSINESS

Mr. McKeon provided the background information on the resolution authorizing the award of a contract for the refurbishing of a single stage vertical pump located at the Water Treatment Plant of the Manasquan Water Supply System, Wall Township, Monmouth County, New Jersey, WSA C25017M.

Mr. McKeon Stated that The New Jersey Water Supply Authority's Asset Management Plan and Engineering staff have identified the need for replacing the pump assembly of Filtered Water Pump Number 1, one of the three filtered water pumps at the Water Treatment Plant. The pump is worn and is not delivering flow at its rated capacity.

Mr. McKeon noted that the project was advertised in the Star Ledger, the Asbury Park Press, and the Trenton Times on October 4, 2024. Mr. McKeon stated that Notice of the Invitation for Bids was also posted on the Authority's website.

Mr. McKeon stated that three bids were received as follows:

1. All Mechanical Services of Perth Amboy, NJ: \$36,650. The Bidder did not submit the necessary documentation, as required in Section V - Bid Format and Content Requirement and thus, has been deemed non-responsive.
2. Longo Electrical Mechanical of Wharton, NJ: \$94,400. The Bidder submitted all the necessary documentation, as required in Section V - Bid Format and Content Requirement and thus, pending further technical review, is considered legally responsive.
3. A.C. Schultes, Inc. of Woodbury Heights, NJ: \$135,045. The Bidder did not submit all the necessary documentation, as

required in Section V - Bid Format and Content Requirement, and the bid is considered legally non-responsive.

Mr. McKeon stated that staff reviewed the quotes for content and adherence to technical specifications such as pressure, flow, and efficiency rating of the pump and piping. The bid from Longo Electrical Mechanical Inc. was found to be in compliance with the specifications and requirements of the request for quote. The engineer's estimate for this project was \$52,000.

Mr. McKeon stated that Authority staff recommends removal of the old pumping unit and replacement with a new unit for Filtered Water Pump Number 1 at the Manasquan Water Treatment Plant for a lump sum cost of \$94,400.00. Mr. McKeon noted that an appropriate resolution has been prepared for Board consideration.

Mr. Iacullo moved the resolution authorizing the Executive Director to enter into a contract with Longo Electrical-mechanical inc., of Wharton, New Jersey for the refurbishing of a single stage vertical turbine pump at the Manasquan Water Treatment Plant, Wall Township, Monmouth County, New Jersey for a lump sum of \$94,400.00. Mr. Picco seconded the motion. All Authority members approved the resolution.

Mr. Gates provided the background information on the resolution authorizing the award of construction contract WSA B25019 for Removal of an Existing 5000-gallon Heating Oil Underground Storage Tank (UST) at the Spruce Run Administration Building in Clinton Township, Hunterdon County, New Jersey.

Mr. Gates stated that there is a 5000-gallon underground storage tank in the courtyard at the Spruce Run Administration Building, for which NJDEP issued an Administrative Consent Order to close. The tank shows no signs of leakage but failed a routine cathodic protection test.

Mr. Gates noted that staff has already procured a licensed site remediation professional (LSRP) who has submitted the intent to close for the tank ahead of the December 31 deadline of the Administrative Consent Order. Plans and Specifications for the UST removal were prepared by Authority staff and reviewed by the LSRP.

Mr. Gates explained that advertisements for bids were published in local papers on October 22 and 24, and also advertised on the Authority's website and on the New Jersey Business Opportunities website. Mr. Gates noted there was no mandatory pre-bid meeting, and one addendum was issued on November 4, 2024.

Mr. Gates stated that five bids were received and opened at a public bid opening on November 13, 2024 with prices ranging from the low bid of \$114,250, to a high bid of \$155,740. The low bid, received from Ambient Group LLC, of Williamstown, New Jersey was found to be legally and technically responsive and below Authority staff's engineering estimate of \$150,000.

Mr. Gates explained that the Ambient Group is a NJDEP-certified UST contractor and Authority staff recommend the award of a construction contract to the Ambient Group, LLC, of Williamstown, New Jersey for a total lump sum and allowance cost, not to exceed \$114,250. By-laws state that all change orders over \$25,000 require full Board approval, while change orders under \$25,000 can be approved by the Capital Projects Committee Chair.

Mr. Gates stated that staff requests in this resolution, for this project specifically, to increase the threshold from \$25,000 to \$75,000, with the concurrence of the entire Capital Projects Committee. Mr. Gates noted that all change orders will be reported at the next scheduled Board meeting.

Mr. Havens moved the resolution authorizing the Executive Director to enter into a construction contract with The Ambient Group LLC, of Williamstown, New Jersey, for removal of a 5000-gallon heating oil UST at the Spruce Run Administration Building in Clinton Township, Hunterdon County, for a total lump sum and allowance cost not to exceed \$114,250.00, and that for the duration of this contract only, the not to exceed amount of \$25,000 stated in By-laws of the New Jersey Water Supply Authority, Article VII, Section 4(e) be increased to \$75,000, with concurrence of the entire Capital Projects Committee. Ms. Blew seconded the motion. All Authority members approved the resolution.

Mr. Gates provided the background information on the resolution authorizing the award of contract WSA-C24022 for construction services required for the Spruce Run Reservoir Resource Preservation-Foundation Grouting Project, Clinton Township, Town of Clinton, and Union Township, Hunterdon County, New Jersey.

Mr. Gates stated that the Spruce Run Dam was built atop a foundation of limestone that is prone to voids. Mr. Gates explained that the geologic characteristics were well known at the time of the dam's construction in the early 1960's, and as a result, the dam's underlying stone foundation received an extensive grouting program that is believed to have deteriorated over the intervening years. The proposed project will re-establish the effectiveness of the original grout curtain and reinforce areas where performance issues are suspected. Mr. Gates stated that the project consists primarily of

drilling, testing, pressure grouting, and instrumentation installation.

Mr. Gates discussed that a Technical Review Board (TRB) consisting of world-renowned dam experts was convened in 2017 to review the dam's condition and conduct a Potential Failure Mode Analysis to identify credible scenarios that could result in dam failure. In 2021, the TRB asserted that changing piezometric levels in the rock foundation clearly suggests that deterioration of the original grout curtain is occurring. Mr. Gates stated that in September 2021, the TRB issued a report recommending the Authority proceed with the development of a set of construction documents for the grouting program, which were subsequently completed under a separate contract.

Mr. Gates stated that an advertisement for contractors' prequalification was posted on the Authority's website on May 20, 2024, and in local newspapers on May 23, 2024. Three (3) drilling and grouting contractors submitted packages and were pre-qualified for the project. The Authority received authorization to advertise from the I-Bank on August 28, 2024. Mr. Gates noted that advertisements for bids were published on the NJ Business Opportunities and the Authority's websites on August 30, 2024, and in local newspapers on September 4, 2024.

Mr. Gates stated that a mandatory pre-bid meeting was held on September 17, 2024, which was attended by all three of the pre-qualified contractors. Four (4) addenda were issued. Two (2) bids were received timely and opened at a public bid opening on November 7, 2024, at 10:00 AM.

Mr. Gates discussed that Authority staff and the Engineer of Record, Schnabel Engineering, have reviewed the bids and found the low bid submitted by Keller Industrial, Inc. for \$42,044,074.34 to be legally and technically responsive. The low bid exceeds the engineer's opinion of probable construction cost of \$35,190,000.00 by nearly 20 percent, and the Capital Projects Committee was briefed on these results. Mr. Gates stated that it is important to note that this type of construction is highly specialized, and the number of qualified contractors is relatively low. Subsequently, construction bids are subject to factors outside the planning and estimating horizon of the Owner and Engineer, including contractor availability and current project load, market conditions, and requirements imposed by outside financing and funding sources.

Mr. Gates explained that this project is being financed by the New Jersey I-Bank with additional funding through the Federal Emergency Management Agency (FEMA) Building Resilient Infrastructure and Communities (BRIC) grant program. The BRIC funding will cover

approximately 70 percent of the total project estimate at the time the application was made, not to exceed \$22,571,166.63 inclusive of administrative management costs.

Mr. Gates stated that additionally, included in the resolution, there is a request for modification of the existing By-law specific to this project to benefit the Executive Director's ability to manage the subject contract in a more timely and prudent manner. Mr. Gates stated that similar to the UST project, this resolution asks that the threshold for requiring Board approval for change orders be increased, in this case, from \$25,000 to \$100,000 providing staff receives approval from the three-member Capital Projects Committee.

Mr. Gates stated that Authority staff and the Engineer of Record, Schnabel Engineering, recommend the award of a construction contract to Keller Industrial, Inc. of Rockaway, New Jersey, for a lump sum and unit cost price not to exceed \$42,044,074.34, and for an increase to the change order threshold, for this specific contract, to \$100,000 with concurrence from the entire Capital Projects Committee. Mr. Gates noted that an appropriate resolution has been prepared for Authority action.

Commissioner Picco asked if the procedures for changing the threshold have been run past the Deputy Attorney General before anything further is adopted. Mr. Brooks stated that this has been done previously and that the changes are specifically stated in the resolution. Mr. Brooks asked Deputy Attorney General Hunt to explain further. Deputy Attorney General Hunt stated that with the Round Valley Project, similar requests were made and were approvable by the Board.

Mr. Havens moved the resolution authorizing the Executive Director to enter into a construction contract with Keller Industrial, Inc. of Rockaway, New Jersey for re-grouting of the original grout curtain, and the treatment of areas where performance issues are suspected at the Spruce Run Reservoir in Clinton Township, Hunterdon County for a lump sum and unit cost price not to exceed \$42,044,074.34, and that for the duration of this contract only, the not to exceed amount of \$25,000 stated in the By-laws of the New Jersey Water Supply Authority, Article VII, Section 4(e) be increased to \$100,000 for this contract, with the concurrence of the entire Capital Projects Committee, and that the total contract change orders authorized by the Executive Director without Board approval be limited to ten percent of the contract amount. Mr. Picco seconded the motion. All Authority members approved the resolution.

Mr. Gates provided the background information on the resolution authorizing the purchase of one (1) new Power Trac Model 1850

mower/tractor with 90-inch finish cutting width including attachments or functional equivalent, WSA-C25004.

Mr. Gates stated that the Authority uses specialized slope mowers to safely maintain the dam slopes in the Raritan Basin. These mowers have a low center of gravity and a wide footprint that allow them to traverse slopes up to 45 percent grade. Mr. Gates explained that slope mowers are an integral part of maintaining the slopes of the four large, high hazard, earthen embankment dams that the Authority operates in Clinton. Appropriate mowing is important to ensure adequate visibility for inspection and to prevent the establishment of brush and woody growth that can damage the embankment. The Power Trac mowers the Authority is currently using have proven to be reliable, safe, and effective on the steep dam slopes.

Mr. Gates stated that advertisements for bids were published in local newspapers on October 10 and 11, 2024. Advertisements were also posted on the New Jersey Business Opportunities website and the Authority's website.

Mr. Gates stated that one bid was timely received and opened at a public bid opening on October 23, 2024. The low bid of \$86,375 from Hoffman International was reviewed by Authority staff and found to be legally and technically responsive.

Mr. Gates explained that the current budget (Fiscal Year 2025) includes a Power Trac slope mower to be procured for \$80,000.00. The difference in price between the budgeted amount and the bid amount is attributed to inflation. Mr. Gates noted that to account for the increased cost of the approved FY2025 Power Trac, the Authority proposes to utilize unused funds from other under-budget capital equipment items.

Mr. Gates stated that Authority staff recommends that the bid submitted by Hoffman International of Piscataway, New Jersey, be accepted and a purchase order executed by the Executive Director for a lump sum amount of \$86,375.00 and noted that an appropriate resolution has been prepared for Board consideration.

Ms. Blew moved the resolution authorizing the Executive Director to execute a purchase order agreement with Hoffman International, Inc. of Piscataway, New Jersey, in the amount of \$86,375.00 for the purchase of one Power Trac Model 1850 slope mower. Mr. Iacullo seconded the motion. All Authority members approved the resolution.

Mr. Klipstein provided the background information on the resolution ratifying the actions of the Executive Director in executing a contract required for emergency procurement of an

algaecide application using chelated copper at the Manasquan Reservoir in Howell Township, Monmouth County, New Jersey, WSA-C2022M.

Mr. Klipstein stated that on the morning of Tuesday October 22, Operations staff observed a significant algal bloom at the Manasquan Reservoir surrounding the intake tower. Mr. Klipstein noted that when staff from the Watershed office arrived to take in-situ readings and grab samples for identification and toxin analyses, the visible bloom had intensified. While October algal blooms have been a regular occurrence at the Manasquan Reservoir, the difference in the situation was more concerning because of the record dry conditions, unseasonably warm temperatures and lack of significant forecasted rain that limited the Authority's ability to switch sources to solely river.

Mr. Klipstein stated that Authority staff believed that while the Manasquan Water Treatment Plant was likely capable of handling the load of cyanobacteria and potential cyanotoxins at that time, additional urgent action to mitigate the bloom in the reservoir was warranted. Mr. Klipstein noted that the staff consensus was that an immediate copper treatment should be applied and that a chelated copper product was recommended because it would provide extended release of the active ingredient resulting in a longer-term benefit under the observed water quality conditions.

Mr. Klipstein explained that on October 24, 2024, the Executive Director, with the approval of the Capital Projects Committee initiated an emergency procurement to perform an immediate application of chelated copper to the Manasquan Reservoir. The chelated copper application was completed on October 30, 2024.

Mr. Klipstein stated that the resolution before the Board ratifies the actions of the Executive Director to execute an emergency contract with the lake management firm TIGRIS to perform a chelated copper application to the Manasquan Reservoir for a contract amount of \$92,000.00.

Ms. Blew moved the resolution ratifying the actions of the Executive Director in executing contract WSA-C25022M with TIGRIS Aquatic Services, LLC of Bordentown, New Jersey in the lump sum amount of \$92,000.00 for an algaecide application using chelated copper at the Manasquan Reservoir in Howell Township, Monmouth County, New Jersey. Mr. Picco seconded the motion. All Authority members approved the resolution.

Commissioner Picco provided the background information on the resolution authorizing the award of a contract to conduct the Annual Fiscal Audit for the fiscal year ending June 30, 2025.

Commissioner Picco stated that this is the fourth cycle in the current contract with Mercadien, P.C. and according to the applicable executive orders and New Jersey bidding statutes, rebidding takes place annually. Advertisements were put out in local newspapers and on the Authority's website. Commissioner Picco noted that two responses were received. The three members of the Audit Committee, acting as the Bid Review Committee, reviewed the bids and determined that Mercadien, P.C. was the most qualified bidder. The bid from Mercadien, P.C. represents a three percent increase over their previous year's bid and it was determined to be reasonable. Commissioner Picco stated that the Audit Committee unanimously recommends that the resolution be passed.

Mr. Havens moved the resolution of the New Jersey Water Supply Authority to authorize the Executive Director to enter into a contract with Mercadien, P.C. of Hamilton, New Jersey to conduct a financial audit of its records and accounts for the fiscal year ending June 30, 2025, perform Arbitrage Rebate Calculations, conduct the Single Audit as necessary, and issue Agreed-Upon Procedures for a fee not to exceed \$63,345. Mr. Iacullo seconded the motion. All Authority members approved the resolution.

Ms. Buckley provided the background information on the resolution approving the Annual Report of the New Jersey Water Supply Authority for 2024.

Ms. Buckley stated that the Authority publishes its annual report each year in compliance with the Authority's enabling legislation and Executive Order 37. A draft copy of the Annual Report, with all required elements, has been included in the Board packages. Ms. Buckley stated that upon Board approval, the Annual Report will be posted on the Authority's website and notice will be sent to required parties.

Ms. Buckley stated that the Authority recommends approval of the Annual Report and that a resolution has been prepared for your consideration.

Mr. Havens moved the resolution approving the 2024 Annual Report of the New Jersey Water Supply Authority and authorizing the Executive Director to post the 2024 Annual Report on the Authority's website. Ms. Blew seconded the motions. All Authority members approved the resolutions.

Mr. Gates provided the background information on the resolution authorizing Change Order No. 71 for the construction contract for Round Valley Reservoir Structures Refurbishment & Resource Preservation Project-Earthen Dam Rehabilitation & Ancillary Work,

Clinton Township, Hunterdon County, New Jersey, Was-C19030.

Mr. Gates stated that the Authority is seeking Board approval for Change Order Request No. 71 in a unit price amount of \$61,065 for increased tonnage of asphalt, placed at the direction of the Authority and its consultant due to a scope modification to address a changed field condition. Mr. Gates explained that this change order is for the Dike at the Round Valley Project, but the condition existed at all three dams. The additional asphalt was placed at the competitively bid unit price in the contract, and the change order is simply for additional material quantity. Similar asphalt change orders No. 64, for the North Dam paving and No. 69, for the South Dam paving were previously approved by the Capital Projects Committee. Mr. Gates noted that due to the duration of the project, the disjointed timing of the paving, and delays in obtaining the additional quantities from the contractor, these change orders were submitted individually. Mr. Gates further noted that although individually below the \$100,000 threshold requiring full Board approval, it was not the intent to circumvent that process and the aggregate of the three paving change orders is above the threshold resulting in this submittal for full Board approval. Mr. Gates stated that an appropriate resolution has been prepared for Board consideration.

Mr. Havens moved the resolution authorizing the Executive Director to execute Change Order No. 71 with Thalle Construction Company, Inc. of Hillsborough, North Carolina, for construction services necessary or the Round Valley Reservoir Structures Rehabilitation & Resource Preservation Project-Earthen Dam Rehabilitation & Ancillary Work, Clinton Township, Hunterdon County, New Jersey, by a unit cost not to exceed amount of \$61,065, and no change to the contract schedule. The Change Order will raise the total contract amount to \$67,405,240.61. Ms. Blew seconded the motion. All Authority members approved the Resolution.

COMMITTEE REPORTS

- (a) Personnel - no report
- (b) Finance - no report
- (c) Audit - no report
- (d) Public Participation - no report
- (e) Capital Projects - Mr. Brooks stated that the Capital Projects Committee met virtually on November 22, 2024 for a briefing of the Spruce Run Grouting Project.
- (f) Insurance - no report
- (g) Watershed Lands Acquisition - no report

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

There was no need for an Executive Session.

ADJOURN

Mr. Havens moved to adjourn the meeting. Ms. Blew seconded the motion. All Authority members approved the motion. The meeting was adjourned at 2:40 P.M.

I hereby certify this to be a true and original copy of the December 2, 2024 New Jersey Water Supply Authority meeting minutes.



Robin Greg
Finance & Accounting Analyst