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NEW JERSEY WATER SUPPLY AUTHORITY

MANASQUAN RESERVOIR SYSTEM

FISCAL YEAR 2023 BUDGET

(July 1, 2022 - June 30, 2023)

Proposed
May 2, 2022

RARITAN BASIN SYSTEM

FISCAL YEAR 2023 BUDGET

(July 1, 2022 - June 30, 2023)

Proposed
May 2, 2022

**MANASQUAN WATER TREATMENT PLANT AND
TRANSMISSION SYSTEM**

FISCAL YEAR 2023 BUDGET

(July 1, 2022 - June 30, 2023)

Presentation Only

NEW JERSEY WATER SUPPLY AUTHORITY



MANASQUAN RESERVOIR SYSTEM

FISCAL YEAR 2023 BUDGET

(July 1, 2022 - June 30, 2023)

NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN RESERVOIR SYSTEM

PROPOSED

FISCAL YEAR 2023 BUDGET
(July 1, 2022-June 30, 2023)

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NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN RESERVOIR SYSTEM

PROPOSED FISCAL YEAR 2023 BUDGET SUMMARY

(7/1/22-6/30/23)

	ADOPTED F/Y2022 <u>Reservoir Budget</u>	PROPOSED F/Y2023 <u>Reservoir Budget</u>
Proposed Operating Expense Budget (Schedule 2)	\$ 2,761,170	\$ 2,818,990
Proposed Capital Equipment Budget (Schedule 13)	17,700	17,800
Allocation of Headquarters General & Administrative Expenses to the Manasquan Reservoir System (Schedule 5)	<u>583,000</u>	<u>646,000</u>
 Total Operating Expense Budget & Capital Equipment Budget	 \$ 3,361,870	 \$ 3,482,790
 Adjustment for F/Y21 Salary & Fringe Expenses to be paid from the WTP/TS Account	 \$ -	 \$ 139,651
Adjustment for F/Y20 Salary & Fringe Expenses to be paid from the WTP/TS Account	\$ 79,801	\$ -
 Contributions to Debt Service and Reserve Funds		
Renewal & Replacement	\$ 120,000	\$ 120,000
Sediment Reserve	10,000	10,000
Formal Dam Inspection Reserve	5,000	5,000
High Voltage Testing Reserve	15,000	15,000
Delayed Debt Service Fund (120 percent coverage)	710,513	710,513
NJEIFP Debt Service	176,921	176,921
Source Water Protection Program	106,450	106,450
Capital Fund Component	3,199,663	3,199,663
Other Post Employment Benefits Reserve	-	-
Supplemental Renewal & Replacement	-	-
Total Contributions to Debt Service and Reserve Funds	<u>\$ 4,343,547</u>	<u>\$ 4,343,547</u>
 Total Proposed Budget	 <u>\$ 7,785,218</u>	 <u>\$ 7,965,988</u>
 Revenues		
Operating and Maintenance Component	\$ 3,138,801	\$ 3,161,711
Appropriation from General Fund (Rate Stabilization)	409,570	584,130
Delayed Debt Service (120 percent coverage)	710,513	710,513
NJEIFP Debt Service	176,921	176,921
Source Water Protection Program Component	106,450	106,450
Capital Fund Component	3,199,663	\$ 3,199,663
F/Y20 interest earnings were estimated at .25 percent, long-term investments were estimated at 1.3 percent.	<u>43,300</u>	<u>26,600</u>
Total Revenue	<u>\$ 7,785,218</u>	<u>\$ 7,965,988</u>

Table 1

NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN RESERVOIR SYSTEM

**RATE HISTORY OF WATER CHARGES PER MILLION GALLONS OF RAW WATER DAILY
FY2004-FY2023 – INITIAL WATER USERS**

INITIAL WATER PURCHASER 14.98 mgd JULY 1, 2015
SHORELANDS .028 mgd July 1, 2006

Effective Date	O&M Charge	Source Water Protection	Debt Repayment 2/1/91-8/01/20	NJEIFP Debt Component	Capital Fund Component	Total Charge per MG	Percent Increase (Decrease)
July 1, 2003	201.14	15	578.83			\$794.97	0.00%
July 1, 2004	321.69	15	584.95			\$921.64	15.93%
July 1, 2005	295.41	15	584.6			\$895.01	-2.89%
July 1, 2006	295.41	15	522.86			\$833.27	-6.90%
July 1, 2007	302.52	15	528.54			\$846.06	1.53%
July 1, 2008	302.52	15	566.59			\$884.11	4.50%
July 1, 2009	396.79	15	568.26			\$980.05	10.85%
July 1, 2010	396.79	15	568.69			\$980.48	0.04%
July 1, 2011	347.39	15	618.09	35.42		\$1,015.90	3.61%
July 1, 2012	345.95	15	619.53	35.42		\$1,015.90	0.00%
July 1, 2013	356.61	15	619.87	24.42		\$1,015.90	0.00%
July 1, 2014	356.61	15	619.87	24.42		\$1,015.90	0.00%
July 1, 2015	386.00	10.00	636.61	24.79		\$1,057.40	4.09%
July 1, 2016	432.87	10.00	636.61	25.10		\$1,104.58	4.46%
July 1, 2017	432.87	15.00	570.55	24.93		\$1,043.35	-5.54%
July 1, 2018	432.87	15.00	570.55	24.93		\$1,043.35	0.00%
July 1, 2019	432.87	15.00	570.55	24.93		\$1,043.35	0.00%
July 1, 2020	445.82	15.00	0.00	24.93	525.00	\$1,010.75	-3.12%
July 1, 2021	445.82	15.00	0.00	24.93	525.00	\$1,010.75	0.00%
July 1, 2022	445.82	15.00	0.00	24.93	525.00	\$1,010.75	0.00%

Table 2

NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN RESERVOIR SYSTEM

**RATE HISTORY OF WATER CHARGES PER MILLION GALLONS OF RAW WATER DAILY
FY2009-FY2023 – DELAYED WATER USERS**

DELAYED WATER PURCHASER NJ-AMERICAN 1 mgd JULY 1, 2001
1.935 mgd OCTOBER 1, 2002
1.500 mgd JANUARY 1, 2005

<u>Effective Date</u>	<u>O&M Charge</u>	<u>Source Water Protection</u>	<u>Debt Repayment 2/1/02-8/01/31</u>	<u>NJEIFP Debt Component</u>	<u>Capital Fund Component</u>	<u>Total Charge per MG</u>	<u>Percent Increase (Decrease)</u>
July 1, 2008	302.52	15.00	762.28			\$1,079.80	-0.20%
July 1, 2009	396.79	15.00	763.24			\$1,175.03	8.82%
July 1, 2010	396.79	15.00	756.19			\$1,167.98	-0.60%
July 1, 2011	347.39	15.00	770.90	35.42		\$1,168.71	0.06%
July 1, 2012	345.95	15.00	772.12	35.42		\$1,168.49	-0.02%
July 1, 2013	356.61	15.00	772.46	24.42		\$1,168.49	0.00%
July 1, 2014	356.61	15.00	772.46	24.42		\$1,168.49	0.00%
July 1, 2015	386.00	10.00	770.07	24.79		\$1,190.86	1.91%
July 1, 2016	432.87	10.00	770.07	25.10		\$1,238.04	3.96%
July 1, 2017	432.87	15.00	664.96	24.93		\$1,137.76	-8.10%
July 1, 2018	432.87	15.00	664.96	24.93		\$1,137.76	0.00%
July 1, 2019	432.87	15.00	664.96	24.93		\$1,137.76	0.00%
July 1, 2020	445.82	15.00	438.92	24.93	200.00	\$1,124.67	-1.15%
July 1, 2021	445.82	15.00	438.92	24.93	200.00	\$1,124.67	0.00%
July 1, 2022	445.82	15.00	438.92	24.93	200.00	\$1,124.67	0.00%

NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN RESERVOIR SYSTEM

DEBT SERVICE COVERAGE

FISCAL YEAR 2023
(7/1/22-6/30/23)

	Budgeted F/Y2023
<u>Revenues</u>	
Uninterruptible Water Sales	\$ 7,357,403
Interest Income	\$ 26,600
Total Revenues	\$ 7,384,003
 <u>Expenses</u>	
O&M Costs	\$ 2,818,990
Overhead Allocation	\$ 646,000
Total O&M	\$ 3,464,990
Cash Available for Debt Service - A	\$ 3,919,013
Net Debt Service Expense	\$ 591,588
Debt Service Coverage Calculation - A/B	6.62
Cash After Debt Service A-B	\$ 3,327,425

NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN RESERVOIR SYSTEM

TOTAL OPERATIONS & MAINTENANCE BUDGET

FISCAL YEAR 2023
(7/01/22-6/30/23)

	F/Y2022 Reservoir Adopted	F/Y2023 Reservoir Proposed
	<u> </u>	<u> </u>
Salaries & Fringe Benefits (Schedule 6)	1,503,432	\$1,520,516
O & M Direct Expense (Schedule 3)	1,116,400	1,157,613
G&A Expenses (Schedule 4)	<u>141,339</u>	<u>140,864</u>
Total Operations & Maintenance Budget	<u>\$2,761,172</u>	<u>\$2,818,993</u>
Estimate	<u>\$2,761,170</u>	<u>\$2,818,990</u>

NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN RESERVOIR SYSTEM

PROPOSED OPERATIONS & MAINTENANCE DIRECT EXPENSE BUDGET (40)

FISCAL YEAR 2023
(7/01/22-6/30/23)

<u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>RESERVOIR</u> <u>DIRECT</u>	
		<u>ADOPTED</u> <u>FY22</u>	<u>PROPOSED</u> <u>FY23</u>
5200	Residences	\$ -	\$ -
5210	Heating Fuel	900	800
5220	Utilities -Electrical Service	90,500	85,000
5230	-Gas Service	8,000	9,800
5240	-Propane		
5250	Electricity for Pumping Station	305,000	305,000
5260	Fuel - Vehicular	-	-
5270	Oil & Grease	-	-
5280	Tires	-	-
5290	Maintenance Supplies	4,000	10,000
5300	Maint. Supplies - Vehicular	-	-
5310	Major Vehicle Service & Repair	-	-
5320	Agricultural Supplies	-	-
5330	Maintenance Equipment	51,500	51,500
5340	Serv. & Maintenance Contracts	43,450	(Sch. 9) 46,650
5350	Equipment Rental	6,500	10,000
5360	Household - Safety Supplies	1,000	1,000
5370	Uniforms	-	-
5380	Special & Professional Services	138,686	(Sch. 11) 138,686
5390	Protective Services	328,564	(Sch. 14) 342,869
5400	Telephone	8,000	9,008
5410	Postage & Freight Out	-	-
5420	Data Processing	-	-
5430	Printing & Office Supplies	1,500	1,500
5440	Scientific & Photographic	5,500	5,500
5450	Dues & Subscriptions	-	-
5460	Advertising & Promotional	2,000	2,000
5470	Travel & Subsistence	-	-
5480	Staff Training & Tuition Aid	-	-
5490	Fees & Permits	37,500	38,000
5500	In - Lieu Taxes	36,800	38,300
5510	Sediment Removal	47,000	62,000
TOTAL O&M DIRECT EXPENSE BUDGET		<u>\$ 1,116,400</u>	<u>\$ 1,157,613</u>

NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN RESERVOIR SYSTEM

PROPOSED GENERAL & ADMINISTRATIVE EXPENSE BUDGET (60)

FISCAL YEAR 2023
(7/01/22-6/30/23)

<u>CODE</u>	<u>ACCOUNT</u>	ADOPTED G&A <u>FY22</u>	PROPOSED G&A <u>FY23</u>
	Salaries & Fringe Benefits	\$ 3,156,600	\$3,144,050
5200	Residences		
5210	Heating Fuel		
5220	Utilities -Electrical Service		
5230	-Gas Service		
5240	-Propane		
5250	Electricity for Pumping Station		
5260	Fuel - Vehicular	22,750	22,750
5270	Oil & Grease	5,700	5,700
5280	Tires	7,000	7,000
5290	Maintenance Supplies	27,300	15,000
5300	Maint. Supplies - Vehicular	10,600	20,000
5310	Major Vehicle Service & Repair	52,000	52,000
5320	Agricultural Supplies	8,600	9,100
5330	Maintenance Equipment	17,100	12,000
5340	Serv. & Maintenance Contracts	26,550 (Sch. 10)	25,852
5350	Equipment Rental	4,300	4,300
5360	Household - Safety Supplies	7,500	7,500
5380	Special & Professional Services	7,700 (Sch. 12)	7,700
5390	Protective Services		
5400	Telephone	7,000	7,000
5410	Postage & Freight Out	1,200	1,200
5420	Data Processing	5,000	5,000
5430	Printing & Office Supplies	5,800	5,800
5440	Scientific & Photographic	300	300
5450	Dues & Subscriptions	3,000	3,000
5460	Advertising & Promotional	2,000	2,000
5470	Travel & Subsistence	1,000	1,000
5480	Staff Training & Tuition Aid	12,400	12,400
5490	Fees & Permits	7,700	7,700
5500	In - Lieu Taxes		
5510	Residual Removal		
5520	Water Treatment Chemicals		
5525	GAC Replacement		
	SUB-TOTAL G&A EXPENSE BUDGET	<u>\$ 242,500</u>	<u>\$ 234,302</u>
	TOTAL G&A WITH SALARIES & FRINGE	<u>\$ 3,399,100</u>	<u>\$ 3,378,352</u>

Allocation of Direct General & Administrative Expense Budget - See Appendix I for basis of Allocation.
(Page 6, Columns 2, 3, & 4)

Reservoir System	\$ 141,339	\$ 140,864
Treatment/Transmission System	\$ 101,161	\$ 93,438
Total	\$ 242,500	\$ 234,302

NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN RESERVOIR SYSTEM

**RECAP OF ALLOCATION OF HEADQUARTERS GENERAL AND ADMINISTRATIVE EXPENSES
CHARGED TO THE MANASQUAN RESERVOIR WATER SUPPLY SYSTEM**

FISCAL YEAR 2023
(7/01/22-6/30/23)

	Total Headquarters Charge	Manasquan Reservoir System	Manasquan WTP/TS
Budgeted-Appendix I, amount to be charged to Manasquan System for FY23 (7/1/22-6/30/23)	\$747,244	\$644,647	\$102,597
F/Y21 Adjustment as per audited Expenditures:			
Budgeted as per rate schedule for F/Y21 (7/1/20-6/30/21). Amounts paid during F/Y21 to Raritan Basin System.	\$629,000	\$542,000	\$87,000
Actual allocation based upon audited expenditures F/Y21 (7/1/20-6/30/21) - Appendix II	<u>\$630,412</u>	<u>\$543,842</u>	<u>\$86,570</u>
Adjustments F/Y21	<u>\$1,412</u>	<u>\$1,842</u>	<u>(\$430)</u>
Net Allocation for F/Y2023 Budget	<u><u>\$748,656</u></u>	<u><u>\$646,489</u></u>	<u><u>\$102,167</u></u>
 Estimate	 <u>\$749,000</u>	 <u>\$646,000</u>	 <u>\$103,000</u>

Note:

Amounts in this schedule may differ from the allocation reports attached because of adjustments made as a result of OPEB-related data released from the State of NJ after this schedule was prepared. Any differences will be addressed in this schedule in following year(s).

NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN RESERVOIR SYSTEM

LABOR PROJECTION

FISCAL YEAR 2023
(7/01/22-6/30/23)

TITLES	SALARY	FRINGE BENEFITS	OVERTIME	CLOTHING ALLOWANCE	SHIFT DIFFERENTIAL	TOTAL	ALLOCATION RESERVOIR %	AMOUNT RESERVOIR	ALLOCATION WTP/TS %	AMOUNT WTP/TS
Director	141,700	79,097	-	-	-	220,797	50%	110,400	50%	110,400
Project Engineer II	100,200	55,931	-	-	-	156,131	70%	109,340	30%	46,790
Water Supply Tech.	68,400	38,488	-	550	-	107,438	62%	66,649	38%	40,791
Administrative Assistant	73,050	40,910	239	-	-	114,199	50%	57,125	50%	57,035
Supervisor Technical Facilities Maint	91,650	59,410	14,232	550	-	165,842	47%	77,073	54%	88,737
Sr. Water Supply Tech.	79,950	45,855	1,648	550	-	128,003	43%	55,015	57%	72,935
Maintenance Worker I	49,700	28,049	-	550	-	78,299	93%	73,121	7%	5,179
Supervisor Operations	120,800	67,430	-	-	-	188,230	25%	47,100	75%	141,130
Equipment Operator	50,400	28,800	644	550	-	80,394	94%	75,429	6%	4,921
Foreman Bldg & Grounds Maint	79,950	45,451	924	550	-	126,875	85%	107,825	15%	19,025
Foreman Facilities Maintenance	79,950	46,770	3,287	550	-	130,557	47%	61,084	53%	69,486
Facilities Mechanic (3 Positions)	208,300	119,106	3,427	1,650	-	332,483	50%	166,275	50%	166,185
Supervisor Plant Operator	86,000	52,240	7,038	550	-	145,828	37%	53,607	63%	92,183
Maintenance Worker I Operations	51,200	28,956	124	550	-	80,830	92%	74,181	8%	6,629
Reservoir System Operator (5 Positions)	232,500	143,067	19,152	2,750	1,900	399,369	95%	379,393	5%	20,028
Plant Operator (6 Positions)	376,650	246,748	62,094	3,300	-	688,792	1%	6,900	99%	681,901
TOTAL: (rounded)	<u>1,890,400</u>	<u>1,126,300</u>	<u>112,800</u>	<u>12,650</u>	<u>1,900</u>	<u>3,144,000</u>		<u>1,520,516</u>		<u>1,623,354</u>

TOTAL = 27 Positions

Director and Adm. Assistant, Water Supply Tech and Sr. Water Supply Tech percentages modified based on work load. All others are four-year average.

NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN RESERVOIR SYSTEM

**DIRECT EXPENSE BUDGET (40) PROPOSED OPERATING EXPENSE BUDGET FOR FISCAL
YEAR 2023 AND EXPENDITURES THROUGH 2/28/22 FOR FISCAL YEAR 2022**

CODE	ACCOUNT	ADOPTED BUDGET FY22	PROPOSED BUDGET FY23	EXPENDITURES THRU 2/28/22
5200	ON-SITE RESIDENCE			
5210	HEATING FUEL	900	800	-
5220	UTILITIES-ELECTRICAL SERVICE	90,500	85,000	52,477
5230	UTILITIES-GAS SERVICE & WATER	8,000	9,800	7,988
5240	UTILITIES-PROPANE			
5250	ELECTRICITY FOR PUMPING	305,000	305,000	158,426
5260	VEHICULAR FUEL			
5270	OIL & GREASE			
5280	TIRES			
5290	MAINTENANCE SUPPLIES	4,000	10,000	11,734
5300	MAINT. SUPPLIES-VEHICULAR EQUIPMENT			
5310	MAJOR SPECIAL VEHICLE SERVICE & REPAIR			
5320	AGRICULTURAL SUPPLIES			
5330	MAINTENANCE OF EQUIPMENT	51,500	51,500	21,147
5340	SERVICE & MAINTENANCE CONTRACTS	43,450	46,650	15,202
5350	EQUIPMENT RENTAL	6,500	10,000	3,123
5360	HOUSEHOLD-SAFETY & PROTECTIVE SUPPLIES	1,000	1,000	480
5370	UNIFORMS			
5380	SPECIAL & PROFESSIONAL SERVICES	138,686	138,686	52,378
5390	PROTECTIVE SERVICES	328,564	342,869	202,380
5400	TELEPHONE	8,000	9,008	8,080
5410	POSTAGE & FREIGHT			
5420	DATA PROCESSING			
5430	PRINTING & OFFICE SUPPLIES	1,500	1,500	1,232
5440	SCIENTIFIC & PHOTOGRAPHIC	5,500	5,500	1,489
5450	DUES & SUBSCRIPTIONS			
5460	ADVERTISING	2,000	2,000	442
5470	TRAVEL & SUBSISTENCE			
5480	STAFF TRAINING & TUITION AID			
5490	FEES & PERMITS	37,500	38,000	33,260
5500	IN-LIEU TAXES	36,800	38,300	36,756
5510	SEDIMENT REMOVAL	47,000	62,000	60,932
TOTALS		\$1,116,400	\$1,157,613	\$667,524

NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN RESERVOIR SYSTEM

**GENERAL & ADMINISTRATIVE EXPENSE BUDGET (60) PROPOSED OPERATING
EXPENSE BUDGET FOR FISCAL YEAR 2023 AND EXPENDITURES THROUGH 2/28/22 FOR
FISCAL YEAR 2022**

CODE	ACCOUNT	ADOPTED BUDGET FY22	PROPOSED BUDGET FY23	EXPENDITURES THRU 2/28/22
5110	REGULAR SALARIES & WAGES	\$1,919,250	\$1,904,950	\$1,067,078
5120	OVERTIME-SALARIES & WAGES	109,250	112,800	56,551
5150	FRINGE BENEFITS	964,600	907,700	565,502
5160	RETIREE HEALTH BENEFITS	158,500	213,600	112,008
5168	WORKERS' COMP. (SELF INSURED)	5,000	5,000	823
	TOTAL SALARY, OVERTIME & FRINGE BENEFITS	\$3,156,600	\$3,144,050	\$1,801,962
5201	ON-SITE RESIDENCE (WINDELER HOUSE)			
5210	HEATING FUEL			
5220	UTILITIES-ELECTRICAL SERVICE			
5230	UTILITIES-GAS SERVICE & WATER			
5240	UTILITIES-PROPANE			
5250	ELECTRICITY FOR PUMPING			
5260	VEHICULAR FUEL	22,750	22,750	15,971
5270	OIL & GREASE	5,700	5,700	2,201
5280	TIRES	7,000	7,000	1,517
5290	MAINTENANCE SUPPLIES	27,300	15,000	7,648
5300	MAINT. SUPPLIES-VEHICULAR EQUIPMENT	10,600	20,000	4,192
5310	MAJOR SPECIAL VEHICLE SERVICE & REPAIR	52,000	52,000	14,293
5320	AGRICULTURAL SUPPLIES	8,600	9,100	1,923
5330	MAINTENANCE OF EQUIPMENT	17,100	12,000	3,083
5340	SERVICE & MAINTENANCE CONTRACTS	26,550	25,852	11,484
5350	EQUIPMENT RENTAL	4,300	4,300	1,652
5360	HOUSEHOLD-SAFETY & PROTECTIVE SUPPLIES	7,500	7,500	7,392
5370	UNIFORMS			
5380	SPECIAL & PROFESSIONAL SERVICES	7,700	7,700	1,495
5390	PROTECTIVE SERVICES			
5400	TELEPHONE	7,000	7,000	4,191
5410	POSTAGE & FREIGHT	1,200	1,200	574
5420	DATA PROCESSING	5,000	5,000	2,333
5430	PRINTING & OFFICE SUPPLIES	5,800	5,800	3,033
5440	SCIENTIFIC & PHOTOGRAPHIC	300	300	0
5450	DUES & SUBSCRIPTIONS	3,000	3,000	302
5460	ADVERTISING	2,000	2,000	697
5470	TRAVEL & SUBSISTENCE	1,000	1,000	147
5480	STAFF TRAINING & TUITION AID	12,400	12,400	3,505
5490	FEES & PERMITS	7,700	7,700	770
5500	IN-LIEU TAXES			
5510	SEDIMENT REMOVAL			
	SUB TOTALS	\$242,500	\$234,302	\$88,402
TOTALS		\$3,399,100	\$3,378,352	\$1,890,364

NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN RESERVOIR WATER SUPPLY SYSTEM

**LIST OF CATEGORY 5340 ITEMS RECOMMENDED SERVICE & MAINTENANCE CONTRACTS
FOR RESERVOIR (40)**

FISCAL YEAR 2023

	Adopted F/Y22	Proposed F/Y23
	<u> </u>	<u> </u>
1 HVAC/Dehumidifier Service	\$ 500	\$ 500
2 Instrumentation & Control System Service/Upgrade	3,000	3,000
3 Electrical Upgrade & Repair	14,000	14,000
4 Overhead Crane Service & Inspection	3,000	3,000
5 Fire & Intrusion Alarm Service	1,500	1,500
6 Potable Well/Septic Service	1,500	1,500
7 Fertilization-Dam Dike	3,750	3,750
8 Underground Fuel Tank Testing & Repair	-	2,000
9 Roadway Crack Sealing	3,000	3,000
10 Wood Debris Removal	2,500	2,500
11 Access Roadway Repairs	2,500	2,500
12 Roofing System Maintenance & Repair	4,000	4,000
13 Reservoir Transmission Line Clearing	3,000	3,000
14 Fios Fiber Optic for Security Cameras	1,200	2,400
	<u> </u>	<u> </u>
Total Service & Maintenance Contracts	<u>\$ 43,450</u>	<u>\$ 46,650</u>

NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN RESERVOIR WATER SUPPLY SYSTEM

**LIST OF CATEGORY 5340 ITEMS RECOMMENDED SERVICE & MAINTENANCE CONTRACTS
FOR G & A (60)**

FISCAL YEAR 2023

	Adopted F/Y22	Proposed F/Y23
	<u> </u>	<u> </u>
1 Refuse & Waste Disposal	\$ 2,000	\$ 2,000
2 Office Equipment/Computers	1,800	1,800
3 Waste Oil Disposal	200	300
4 Fire Extinguisher Service	1,100	1,100
5 UST Monitor Service	2,000	1,752
6 Building Maintenance	1,750	6,000
7 Internet Service	2,000	2,000
8 Janitorial Service	8,000	8,000
9 Vehicle Lift Inspection	500	500
10 Generator Service & Maintenance	2,000	-
11 Forklift Service & Maintenance	1,200	-
12 Underground Fuel Storage Tank Service	4,000	2,400
	<u> </u>	<u> </u>
Total Service & Maintenance Contracts	<u>\$ 26,550</u>	<u>\$ 25,852</u>

NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN RESERVOIR WATER SUPPLY SYSTEM

**LIST OF CATEGORY 5380 ITEMS RECOMMENDED SPECIAL & PROFESSIONAL SERVICES FOR
RESERVOIR (40)**

FISCAL YEAR 2023

		Adopted F/Y22	Proposed F/Y23
1	Laboratory Services - Water Quality Sampling	\$ 10,000	\$ 10,000
2	Consultant Services - Dam Inspection	15,000	-
3	Services-USGS Cooperative Agreement	34,000	34,000
4	Annual Trustee Fund	9,500	9,500
5	Dam Management-Surveying	2,500	2,500
6	Wetland Monitoring Management	8,000	8,000
7	Hydrilla Treatment and Water Quality Study	-	25,000
8	Lake Management Consultants	20,000	10,000
9	Engineering Services	4,000	4,000
10	Financial Advisory Services	4,850	4,850
11	USGS Gaging Station Squankum	30,836	30,836
	Total Special & Professional Services	\$ 138,686	\$ 138,686

NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN RESERVOIR WATER SUPPLY SYSTEM

**LIST OF CATEGORY 5380 ITEMS RECOMMENDED SPECIAL & PROFESSIONAL SERVICES
FOR G & A (60)**

FISCAL YEAR 2023

	Adopted F/Y22	Proposed F/Y23
	<u> </u>	<u> </u>
1 Pulmonary Testing	\$ 1,500	\$ 1,500
2 CDL Medical Testing	1,000	1,000
3 EAS Service	4,000	4,000
4 Pre-Employment Physicals	<u>1,200</u>	<u>1,200</u>
Total Special & Professional Services	<u><u>\$ 7,700</u></u>	<u><u>\$ 7,700</u></u>

NEW JERSEY WATER SUPPLY AUTHORITY
 MANASQUAN RESERVOIR WATER SUPPLY SYSTEM

PROPOSED CAPITAL EQUIPMENT BUDGET

FISCAL YEAR 2023

Description	(A) Addition	Year of Purchase	Dollar	Manasquan	Manasquan	Reservoir	WTP/TS
	(R) Replacement	Vehicle/Equipment	Value	%	Reservoir	WTP/TS	Reserve
Ford Pickup (Replacing NJWA 56)	R (528)		65,000	25/75	16,250	48,750	6,009
Mid Size pickup truck (Replacing NJWA 28)	R (511)		45,000	45/55	20,250	24,750	13,250
3 bottom field plow attachment for 70 Hp. John Deere tractor			2,000	30/70	600	1,400	
			TOTAL		112,000	37,100	74,900
						19,259	34,221
*Per Resolution #861, dated 7/12/93 Asset Definition minimum is \$1,000.					0		
Less Amount charged to Reservoir Depreciation Reserve					19,259		
Less Amount charged to WTP/TS Depreciation Reserve						34,221	
Total					17,841	40,679	
Additional Depreciation Reserve						0	
Estimate					\$17,800	\$40,679	

NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN RESERVOIR WATER SUPPLY SYSTEM

PROJECTED FY 2023 NEW JERSEY WATER SUPPLY AUTHORITY INSURANCE PROGRAM

<u>Policy</u>	<u>Raritan Basin System</u>	<u>Manasquan Reservoir System</u>	<u>Manasquan Water Treatment Plant and Transmission System</u>	<u>Total Premium</u>
Property Limit \$150 million, Limit \$25m BI Deduct: \$100k all perils \$250k Deduct dams, dikes / \$1m Deduct Canal flood Earthen Dam:Builders Risk	\$527,656	\$256,740	\$75,604	\$860,000
General/Products Liability Limit \$1 million Deduct: \$150k	\$133,213	\$14,205	\$2,583	\$150,001
Environmental Impairment Liability Limit \$10 million Deduct: \$100k	\$26,643	\$2,841	\$517	\$30,001
Workers' Compensation Limit \$1 million	\$131,487	\$18,101	\$20,412	\$170,000
Employer Liability Limit \$1 million	Included in Workers' Comp	Included in Workers' Comp	Included in Workers' Comp	Included in Workers' Comp
Umbrella Liability Limit \$23 million	\$377,436	\$40,246	\$7,317	\$424,999
Business Automobile Limit: \$1 million G/L, \$0 pd Deduct: \$50k, G/L	\$44,304	\$4,012	\$1,684	\$50,000
Management Liability Public Officials Liability Cyber Risk Fidelity & Crime Limit \$5 million/\$1million/\$1 million Deduct: \$100k/\$10k/\$50k	\$44,404 \$17,762 \$62,166	\$4,735 \$1,894 \$6,629	\$861 \$344 \$5,000 \$6,205	\$50,000 \$20,000 \$5,000 \$75,000
Travel Accident Limit \$2 million	\$888	\$95	\$17	\$1,000
TOTAL:	\$1,303,793	\$342,869	\$114,339	\$1,761,001

NEW JERSEY WATER SUPPLY AUTHORITY
 MANASQUAN RESERVOIR WATER SUPPLY SYSTEM

**UNANTICIPATED REVENUE - FUNDS TO BE APPROPRIATED INTO RATE STABILIZATION
 FUND FOR FISCAL YEAR 2023**

			<u>Amount</u>
F/Y2021 Net Year-End Balance			\$ 430,250
Excess D/S Coverage FY2022			\$ 118,000
<u>Overdraft</u>	<u>Invoice No.</u>	<u>Inv. Date</u>	<u>Amount</u>
NJ American	MM-382	Mar-21	\$ 15,913
	MM-384	Apr-21	\$ 9,982
	MM-385	May-21	\$ 1,747
	MM-389	Jun-21	\$ 8,236
Used in FY21			\$ -
Available for use in FY23			\$ 35,878

Additional Sources

Total Available	<u>\$ 584,128</u>
Estimate for FY23	<u><u>\$ 584,130</u></u>
Available for Future Years	\$ -

NEW JERSEY WATER SUPPLY AUTHORITY
 MANASQUAN WATER SUPPLY SYSTEM
 MANASQUAN RESERVOIR SYSTEM

DEFINITIONS AND EXPLANATION OF THE FISCAL YEAR 2023 OPERATING EXPENSE ACCOUNTS

**ACCOUNT
CODE**

TITLE

5110 SALARIES AND WAGES

The following is a comparison of the subject expenditures for FISCAL YEAR 2023.

	Adopted F/Y22	Proposed F/Y23
Budgeted Positions	27	27
Expenditures:		
Regular Salaries	\$1,919,250	\$1,904,950
Overtime	109,250	112,800
Fringe Benefits	964,600	907,700
Retiree Health Benefits	158,500	213,600
Worker's Compensation (self-insured)	5,000	5,000
Total Salaries and Fringe Benefits	\$3,156,600	\$3,144,050
Allocation to Reservoir	\$1,503,500	\$1,520,516
Anticipated Increase for F/Y23	\$17,016	

5120- OVERTIME
5140

5150 FRINGE BENEFITS

These expense items cover the fringe benefits based upon the compensation schedule currently in effect.

The fringe benefit account specifically covers all required and approved expenses such as employer contributions for social security, public employee retirement system, unemployment and temporary disability insurance as well as the health benefits program including prescription drugs, dental and vision care programs and allowances for unused sick leave and vacation balances upon retirement and annual allowances required by union agreement.

5210 HEATING FUEL

This account covers the cost of heating oil.

DEFINITIONS AND EXPLANATION OF THE FISCAL YEAR 2023 OPERATING EXPENSE ACCOUNTS

<u>ACCOUNT CODE</u>	<u>TITLE</u>
5220	<u>UTILITIES - ELECTRICAL SERVICE (OTHER THAN PUMPING)</u> This account covers facilities electrical usage at the Administration Building, Reservoir Pump Station, Flow Meter/Valve Chamber, Inlet/Outlet Tower, On-Site Residences, and access roadway lighting for security and safety purposes.
5230	<u>NATURAL GAS</u> This account covers the cost of heating portions of the Administration Building.
5240	<u>PROPANE</u> This account covers the cost of propane fuel.
5250	<u>ELECTRICITY FOR PUMPING</u> This account covers the cost of electricity to operate pumps at the Intake Pump Station and Reservoir Pump Station.
5260	<u>VEHICULAR FUEL</u> This account covers the cost of unleaded regular and diesel fuel used by the Authority's motor vehicle fleet.
5270	<u>OIL AND GREASE</u> This account covers the amount of oil and grease used by the Authority's motor vehicles and equipment. Also included in this account are mineral oil and those specialty oils used in the pumps and motors at the Intake Pump Station, Reservoir Pump Station, Flow Meter/Valve Chamber, Inlet/Outlet Tower and Water Treatment Plant.
5280	<u>TIRES</u> This account covers the cost of tires used on the Authority's motor vehicles including cars, trucks, trailers and construction equipment. Also included in this account is tire repair, tubes, etc.
5290	<u>MAINTENANCE SUPPLIES</u> This account covers the entire spectrum of materials and tools used in the maintenance and repair of the Authority's assets. The types of material included in this account are kerosene, lumber, fasteners, masonry products, paint and related products, plumbing, (heating and cooling) products, insulation products, electrical items, lighting supplies, fixtures, signs, posts, fencing and fencing material, road, ditch, culvert and bank repair materials, emergency response supplies, small hand and power tools and welding gases.

DEFINITIONS AND EXPLANATION OF THE FISCAL YEAR 2023 OPERATING EXPENSE ACCOUNTS

<u>ACCOUNT CODE</u>	<u>TITLE</u>
5300	<p><u>MAINTENANCE SUPPLIES - VEHICULAR EQUIPMENT</u></p> <p>This account covers spare parts for vehicular and marine equipment, as well as, small maintenance equipment, pumps generators, chain saws, hand mowers and valve operators. Also included in this account are batteries and vehicular fluids.</p>
5310	<p><u>MAJOR - SPECIALIZED VEHICLE SERVICE AND REPAIR</u></p> <p>This account is a supplement to account code 5300 and includes those services requiring vendors specializing in items such as body and fender work, major repairs to transmissions, front end alignments, radiator repairs and major power train overhauls. This account also includes vehicle and equipment preventive maintenance labor costs as performed by Raritan Basin System personnel or by a vendor.</p>
5320	<p><u>AGRICULTURE SUPPLIES</u></p> <p>This account covers those supplies used in maintaining the appearance and control of the grounds, such as grass seed, lime, fertilizers, shrubs, trees, pest and weed control, and aquatic weed control.</p>
5330	<p><u>MAINTENANCE OF EQUIPMENT</u></p> <p>This account covers normal repair and service to calculators, typewriters and other office machines and furniture which are not covered under service and maintenance of radio equipment. Also included in this account is maintenance of radio equipment, building maintenance, repairs to engineering and surveying equipment, service to system components of Intake and Reservoir Pumping Stations, Flow Meter/Valve Chamber, Inlet/Outlet Tower, confined space entry equipment, telemarks, recorders and flow meters and all spare parts needed at the reservoir system facilities to sustain continuous and dependable operations.</p>
5340	<p><u>SERVICE AND MAINTENANCE CONTRACTS</u></p> <p>This account covers the contracts used for servicing plumbing (heating and cooling), electrical and instrumentation equipment, fire and intrusion alarms, appliances, exterminators, overhead cranes, well and septic systems, UST monitoring system, embankment fertilization, shop machinery and office equipment such as the copier and computers. Also included in this account is refuse disposal and waste removal by private contractors.</p>
5350	<p><u>EQUIPMENT RENTAL</u></p> <p>This account covers the rental of specialized construction equipment such as pumps, compressors, etc., specialized office equipment, pagers, entry rugs, the postage machine, the parts washer, and gas cylinders.</p>

DEFINITIONS AND EXPLANATION OF THE FISCAL YEAR 2023 OPERATING EXPENSE ACCOUNTS

<u>ACCOUNT CODE</u>	<u>TITLE</u>
5360	<p><u>HOUSEHOLD, SAFETY AND PROTECTIVE SUPPLIES</u></p> <p>This account covers the cost of materials and supplies of a consumable nature. Covered in this account are such items as janitorial and sanitary supplies, locks and keys, fire extinguishers, first aid and safety supplies, film rentals and related costs for in-house programs, and materials handling and labeling supplies.</p>
5380	<p><u>SPECIAL AND PROFESSIONAL SERVICES</u></p> <p>This account covers the estimated cost of professional services such as attorneys, physicians, annual audit fee, Governor’s Authority Unit, court reporters, temporary services, engineers, consultants, laboratory services, gaging station agreement, CSL testing service, employee assistance services, etc.</p>
5390	<p><u>PROTECTIVE SERVICES</u></p> <p>This account covers the yearly cost of insurance premiums prorated to the Manasquan Reservoir System, covering General Liability, Workmen’s Compensation, Vehicular, etc.</p>
5400	<p><u>TELEPHONE</u></p> <p>This account covers direct telephone charges including charges for repairs, equipment rental and related expenses.</p>
5410	<p><u>POSTAGE AND FREIGHT</u></p> <p>This account covers all postage costs including express and overnight mail. Also covered in this account are charges for incoming and outgoing freight when applicable.</p>
5420	<p><u>DATA PROCESSING</u></p> <p>This account covers charges for production of payrolls and required reports under contract with ADP.</p>
5430	<p><u>PRINTING AND OFFICE</u></p> <p>This account covers the cost of computer supplies, computer software, letterhead, envelopes, publication costs and forms, archiving of our records, duplication products and all other stationery materials and supplies necessary for the operation of the office. Items that are classified as furniture and equipment with a value of \$1,000 or more are not to be included in this account. Items ordered directly from a vendor or withdrawn from inventory shall be included in this account.</p>

DEFINITIONS AND EXPLANATION OF THE FISCAL YEAR 2023 OPERATING EXPENSE ACCOUNTS

<u>ACCOUNT CODE</u>	<u>TITLE</u>
5440	<u>SCIENTIFIC AND PHOTOGRAPHIC</u> This account covers the cost of video and photographic supplies, blueprinting supplies, laboratory supplies, surveying and engineering supplies and recording charts and pens.
5450	<u>DUES AND SUBSCRIPTION</u> This account covers the cost of subscriptions to newspapers, magazines, periodicals, reference books, other publications and membership fees in professional societies and associations.
5460	<u>ADVERTISING</u> This account covers the cost of legal and classified advertising in newspapers for bids, recruiting, and public notifications.
5470	<u>TRAVEL AND SUBSISTENCE</u> This account covers the cost of travel and subsistence expenses reimbursable to an employee or chargeable to the Authority under the provisions of "The Regulations Governing Employee Expense Reimbursements". It includes travel expenses, employee allowances, staff and departmental meal expenses.
5480	<u>STAFF TRAINING AND TUITION AID</u> This account provides funds for employees' attendance at various technically related and approved courses, training programs, conferences, etc.
5490	<u>FEES AND PERMITS</u> This account covers the estimated cost of fees for UST registration, physical connection, water diversion and stream encroachment permits from the NJDEP and small unclassified items such as notaries, hearing rooms and transcripts, easement renewals, vehicle and equipment registrations, etc.
5500	<u>IN-LIEU TAXES</u> This account covers the funds for Reservoir and Intake Facilities in-lieu tax payment.
5510	<u>SEDIMENT REMOVAL</u> This account covers the yearly costs associated with residuals handling, removal, moisture reduction and ultimate disposal as it pertains to river sediment.

DESCRIPTION OF RESERVE ACCOUNTS

Self Insurance Reserve (Liability)

This reserve is used to cover any excess liability payment above the Self-Insurance Retainer. Therefore, a Self-Insurance Fund was established and fully funded at \$250,000.

Depreciation Reserve Account

This reserve is intended to provide for the replacement of Authority machinery and equipment with a value of \$1,000 or more and a useful life in a range from three to ten years. The annual contribution to this reserve fund is predicated on the actual and/or estimated useful lives of three to ten years, depending upon the nature of this equipment. Depreciation has been determined for each such asset. These funds are needed to cushion the impact of replacement equipment purchases in order to provide more stable rates.

Reserve for Operations and Maintenance

A working cash reserve must be established at a level which reflects the amount of the regular annual operating costs plus an allowance for possible extraordinary requirements. The level of this reserve shall not exceed 25 percent of the amount appropriated by the Annual Budget for Operations and Maintenance Expenses for the current fiscal year.

Renewal and Replacement Reserve

The Renewal and Replacement Reserve is to be used for costs of Capital Improvements including repairs to facilities not covered by insurance and payment of extraordinary O & M costs. As per the terms of the project financing this Reserve is to be funded by the excess Debt Service Coverage revenues after 50 percent of the Debt Service Reserve amount has been accumulated.

Sediment Reserve

This reserve account is intended to provide in case extraordinary expenses are encountered with the sediment removal process from within the Intake Pumping Station. The reserve account may also be used to offset costs of future sediment removal projects from the Manasquan River or the sediment intake pool. The reserve account also provides funds that may be necessary to landfill the sediments if quality testing demonstrates some problem material. The reserve account has been determined to be held at a level near \$100,000.

Reserve for Formal Dam Inspection

This reserve, created in FY12, will receive annual contributions equal to one third the cost of the formal dam inspection which occurs every three years. The intention is to level the expenditure and eliminate the spike in expense that would otherwise occur every three years.

Other Post-Employment Benefits Reserve

The purpose of this fund is to establish a reserve for the payout of sick time to retired employees. Employees can receive up to a \$15,000 reimbursement for unused sick days upon their retirement.

NEW JERSEY WATER SUPPLY AUTHORITY



RARITAN BASIN SYSTEM

FISCAL YEAR 2023 BUDGET

(July 1, 2022 - June 30, 2023)

NEW JERSEY WATER SUPPLY AUTHORITY
RARITAN BASIN SYSTEM

PROPOSED

FISCAL YEAR 2023 BUDGET
(July 1, 2022 – June 30, 2023)

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NEW JERSEY WATER SUPPLY AUTHORITY
RARITAN BASIN SYSTEM

PROPOSED FISCAL YEAR 2023 BUDGET SUMMARY

(7/1/22-6/30/23)

	<u>ADOPTED F/Y2022 BUDGET</u>	<u>PROPOSED F/Y2023 BUDGET</u>
Proposed Operating Expense Budget (Schedule 3)	\$ 14,298,436	\$ 14,730,184
Proposed Capital Equipment Budget (Schedule 5)	368,900	29,738
Allocation of Headquarters General & Administrative Expenses to the Manasquan Reservoir System (Schedule 1)	<u>(674,000)</u>	<u>(749,000)</u>
 Total Operating Expense Budget & Capital Equipment Budget	 \$ 13,993,336	 \$ 14,010,922
 Contributions to Debt Service and Reserve Funds		
Depreciation Reserve	\$ -	\$ -
Other Post Employment Benefits Reserve	-	-
Pumping Reserve	150,000	150,000
Formal Dam Inspection Reserve	10,000	10,000
Capital Equipment Reserve	150,000	150,000
Debt Service Fund (NJEIFP Debt)	5,657,067	5,657,067
Capital Fund Component	2,196,273	2,196,273
Source Water Protection Component	<u>1,597,290</u>	<u>1,597,290</u>
Total Contributions to Debt Service and Reserve Funds	<u>\$ 9,760,630</u>	<u>\$ 9,760,630</u>
 Total Proposed Budget	 <u>\$ 23,753,966</u>	 <u>\$ 23,771,552</u>
 Revenues		
Operating and Maintenance Component	\$ 12,961,146	\$ 12,965,382
NJEIFP Debt Service	5,657,067	5,657,067
Capital Fund Component	2,196,273	2,196,273
Source Water Protection Program Component	1,597,290	1,597,290
 Funds to be Appropriated from Rate Stabilization Fund (Schedule 2)	 1,262,390	 1,286,340
Employee Housing	47,200	47,200
Interest Earnings	<u>32,600</u>	<u>22,000</u>
 Total Revenue	 <u>\$ 23,753,966</u>	 <u>\$ 23,771,552</u>

Table 1

NEW JERSEY WATER SUPPLY AUTHORITY
RARITAN BASIN SYSTEM

**DELAWARE AND RARITAN CANAL – SPRUCE RUN / ROUND VALLEY RESERVOIRS SYSTEM
RATE HISTORY OF WATER CHARGES PER MILLION GALLONS OF RAW WATER DAILY
FY2007-FY2023**

Effective Date	O&M Charge	1981 Bond Charge 7/1/86-10/30/06	1998 Bond Charge 8/1/98-11/1/13	NJEIFP/NJIB Debt Component	Capital Fund Component	Source Water Protection Component	Total Charge per MG	Percent Increase -Decrease
July 1, 2006	133.13	19.55	41.32		21.00	13.00	228.00	6.05%
July 1, 2007	138.71		41.29		33.00	15.00	228.00	0.00%
July 1, 2008	142.34		40.66		33.00	15.00	231.00	1.32%
July 1, 2009	142.39		40.61		33.00	15.00	231.00	0.00%
July 1, 2010	142.55		40.45		33.00	15.00	231.00	0.00%
July 1, 2011	145.66		40.34		30.00	15.00	231.00	0.00%
July 1, 2012	145.84		40.16		30.00	15.00	231.00	0.00%
July 1, 2013	152.00			25.00	30.00	24.00	231.00	0.00%
July 1, 2014	167.00			25.00	30.00	24.00	246.00	6.49%
July 1, 2015	171.00			25.00	33.00	24.00	253.00	2.85%
July 1, 2016	171.00			25.00	33.00	24.00	253.00	0.00%
July 1, 2017	194.00			85.00	33.00	24.00	336.00	32.81%
July 1, 2018	194.00			85.00	33.00	24.00	336.00	0.00%
July 1, 2019	194.00			85.00	33.00	24.00	336.00	0.00%
July 1, 2020	194.00			85.00	33.00	24.00	336.00	0.00%
July 1, 2021	194.00			85.00	33.00	24.00	336.00	0.00%
July 1, 2022	194.00			85.00	33.00	24.00	336.00	0.00%

NEW JERSEY WATER SUPPLY AUTHORITY
RARITAN BASIN SYSTEM

**RECAP OF ALLOCATION OF HEADQUARTERS GENERAL AND ADMINISTRATIVE EXPENSES
CHARGED TO MANASQUAN WATER SUPPLY SYSTEM**

FOR FISCAL YEAR 2023
(7/1/22-6/30/23)

	Total Headquarters Charge	Manasquan Reservoir System	Manasquan WTP/TS
Budgeted-Appendix I, amount to be charged to Manasquan System for FY23 (7/1/22-6/30/23)	\$747,244	\$644,647	\$102,597
F/Y21 Adjustment as per audited Expenditures:			
Budgeted as per rate schedule for F/Y21 (7/1/20-6/30/21). Amounts paid during F/Y20 to Raritan Basin System.	\$629,000	\$542,000	\$87,000
Actual allocation based upon audited expenditures F/Y21 (7/1/20-6/30/21) - Appendix II	<u>\$630,412</u>	<u>\$543,842</u>	<u>\$86,570</u>
Adjustments F/Y21	<u>\$1,412</u>	<u>\$1,842</u>	<u>(\$430)</u>
Net Allocation for F/Y2023 Budget	<u><u>\$748,656</u></u>	<u><u>\$646,489</u></u>	<u><u>\$102,167</u></u>
Estimate	<u>\$749,000</u>	<u>\$646,000</u>	<u>\$103,000</u>

Note:

Amounts in this schedule may differ from the allocation reports attached because of adjustments made as a result of OPEB-related data released from the State of NJ after this schedule was prepared. Any differences will be addressed in this schedule in following year(s).

NEW JERSEY WATER SUPPLY AUTHORITY
RARITAN BASIN SYSTEM

UNANTICIPATED REVENUE

FUNDS TO BE APPROPRIATED INTO THE RATE STABILIZATION FUND FOR FISCAL YEAR 2023

F/Y2021 Net Year-End Balance	<u>Amount</u> \$870,000
Transfer from SWP fund for labor/fringe on grant projects	\$200,000

<u>Overdrafts</u>	<u>Invoice No.</u>	<u>Billed</u>	<u>Amount</u>
NJ American	R298	Nov-20	\$24,244
Morris County MUA	R301	Nov-20	\$426
Roxiticus	R305	Nov-20	\$1,595
Stonebridge Community Assoc.	R300	Nov-20	\$477
Village Grande	R304	Nov-20	\$695
Mt Olive Twp.	R308	Nov-20	\$179
Unbilled:			
Mt. Olive (Mar-June)			\$281
NJ American (June '21)			\$83,132
NJ American (July '21)			\$105,308
		Total	\$216,337
	Amount used in FY2021		<u>-</u>
		NET	\$216,337

Overdrafts Not Billed, Accrued through July, 2021

Renaissance at Monroe
NJ American

Other Sources of Funds

Grand Total	<u>\$1,286,337</u>
FY23 Budget	<u>\$1,286,340</u>

Schedule 3

NEW JERSEY WATER SUPPLY AUTHORITY
RARITAN BASIN SYSTEM

**PROPOSED OPERATING EXPENSE BUDGET FOR FISCAL YEAR 2023 AND EXPENDITURES
THROUGH 2/28/22 FOR FISCAL YEAR 2022**

CODE	ACCOUNT	ADOPTED BUDGET FY22	PROPOSED BUDGET FY23	EXPENDITURES THRU 2/28/22
5110	Regular Salaries & Wages	\$6,640,500	\$6,912,300	\$3,707,059
5120	Overtime-Salaries & Wages	254,555	249,034	148,709
5150	Fringe Benefits	3,322,800	3,306,100	1,840,713
5160	Retiree Health Benefits	544,000	676,000	437,144
5168	Workers' Comp. (Self Insured)	10,000	10,000	2,126
	Total Salary, Overtime & Fringe Benefits	\$10,771,855	\$11,153,434	\$6,135,751
5200	Residences	\$19,600	\$19,600	\$14,601
5210	Heating Fuel	80,250	74,250	70,355
5220	Utilities-Electrical Service	102,500	103,300	61,437
5230	Utilities-Gas Service & Water	5,500	7,700	3,733
5240	Utilities-Propane	500	500	0
5250	Electricity For Pumping	83,400	83,400	42,402
5260	Vehicular Fuel	109,688	120,030	82,558
5270	Oil & Grease	12,500	13,000	6,797
5280	Tires	25,000	24,000	14,716
5290	Maintenance Supplies	198,100	199,000	101,524
5300	Maint. Supplies-Vehicular Equipment	59,000	59,000	45,458
5310	Major Special Vehicle Service & Repair	85,000	85,000	19,276
5320	Agricultural Supplies	8,000	9,750	2,555
5330	Maintenance Of Equipment	64,200	72,700	18,098
5340	Service & Maintenance Contracts	304,696	344,096	188,412
5350	Equipment Rental	65,650	61,650	24,617
5360	Household-Safety & Protective Supplies	40,600	40,600	28,041
5370	Uniforms	8,900	9,360	2,476
5380	Special & Professional Services	581,536	574,736	236,077
5390	Protective Services	1,278,616	1,303,793	805,964
5400	Telephone	88,200	47,200	33,996
5410	Postage & Freight	5,620	5,620	2,486
5420	Data Processing	27,420	27,420	18,076
5430	Printing & Office Supplies	45,550	46,050	15,815
5440	Scientific & Photographic	6,500	5,500	4,258
5450	Dues & Subscriptions	41,525	42,165	37,245
5460	Advertising & Promotional	11,200	10,700	2,388
5470	Travel & Subsistence	6,680	6,680	606
5480	Staff Training & Tuition Aid	26,750	30,350	5,378
5490	Fees & Permits	125,200	130,900	101,329
5500	In-Lieu Taxes	8,700	18,700	18,689
	Sub Totals	\$3,526,581	\$3,576,750	\$2,009,364
TOTALS		\$14,298,436	\$14,730,184	\$8,145,115

NEW JERSEY WATER SUPPLY AUTHORITY
RARITAN BASIN SYSTEM

COMPARATIVE STATEMENT FISCAL YEAR 2023

CODE	ACCOUNT	FY'19 ACTUAL	FY'20 ACTUAL	FY'21 ACTUAL	FY'22 ADOPTED	FY'23 PROPOSED
5110	Regular Salaries & Wages	\$5,959,265	\$6,020,542	\$5,887,597	\$6,640,500	\$6,912,300
5120	Overtime-Salaries & Wages	239,713	151,734	209,809	254,555	249,034
5130	New positions-Salaries & Wages	0	0	0	0	0
5162	Retiree Unused Sick & Vacation	0	0	0	0	0
5150	Fringe Benefits*	3,047,059	3,178,400	814,296	3,322,800	3,306,100
5167	Retiree Health Benefits	1,498,763	(433,886)	(315,911)	544,000	676,000
5168	Workers Comp. (Self Insured)	4,590	3,311	0	10,000	10,000
	Total Salary & Fringe	10,749,390	8,920,101	6,595,791	10,771,855	11,153,434
Budget Salary & Fringe						
5200	Residences	\$27,122	\$18,485	\$17,096	\$19,600	\$19,600
5210	Heating Fuel	61,012	47,955	56,739	80,250	74,250
5220	Utilities -Electrical Service	93,556	98,579	110,014	102,500	103,300
5230	-Gas Service	4,571	4,997	5,665	5,500	7,700
5240	-Propane	457	219	244	500	500
5250	Electricity for Pumping Station	59,993	55,878	58,927	83,400	83,400
5260	Fuel - Vehicular	106,304	77,299	77,029	109,688	120,030
5270	Oil & Grease	9,317	7,787	8,996	12,500	13,000
5280	Tires	15,540	25,046	20,564	25,000	24,000
5290	Maintenance Supplies	184,818	166,538	154,004	198,100	199,000
5300	Maint. Supplies - Vehicular	50,108	46,362	51,228	59,000	59,000
5310	Major Vehicle Service & Repair	103,843	68,448	70,862	85,000	85,000
5320	Agricultural Supplies	5,758	5,004	7,516	8,000	9,750
5330	Maintenance Equipment	28,372	43,132	27,023	64,200	72,700
5340	Serv. & Maintenance Contracts	241,120	252,173	222,655	304,696	344,096
5350	Equipment Rental	35,066	56,110	36,896	65,650	61,650
5360	Household - Safety Supplies	39,576	35,372	41,993	40,600	40,600
5370	Uniforms	9,581	6,233	7,856	8,900	9,360
5380	Special & Professional Services	455,218	442,967	549,634	581,536	574,736
5390	Protective Services	1,154,913	1,194,269	1,130,377	1,278,616	1,303,793
5400	Telephone	75,123	58,899	51,862	88,200	47,200
5410	Postage & Freight Out	6,285	3,005	7,656	5,620	5,620
5420	Data Processing	25,995	24,451	25,156	27,420	27,420
5430	Printing & Office Supplies	47,991	32,114	32,383	45,550	46,050
5440	Scientific & Photographic	784	4,194	1,627	6,500	5,500
5450	Dues & Subscriptions	36,715	35,716	28,891	41,525	42,165
5460	Advertising & Promotional	1,966	10,156	8,822	11,200	10,700
5470	Travel & Subsistence	5,433	4,080	741	6,680	6,680
5480	Staff Training & Tuition Aid	14,222	15,140	11,461	26,750	30,350
5490	Fees & Permits	118,400	117,155	126,875	125,200	130,900
5500	In - Lieu Taxes	8,703	28,675	18,689	8,700	18,700
	Total Other Expenses	\$3,027,860	\$2,986,441	\$2,969,482	\$3,526,581	\$3,576,750
	Total Operating Expenses	\$13,777,251	\$11,906,541	\$9,565,274	\$14,298,436	\$14,730,184
	Annual Increase (Decrease)	-0.02%	-13.59%	-30.58%	3.78%	3.02%
	Budget -other expenses	3,540,285	3,540,285	3,522,437	3,526,581	3,572,690
	ANNUAL BUDGET	\$14,238,081	\$14,211,138	\$13,936,857	\$14,298,436	\$14,730,184

NEW JERSEY WATER SUPPLY AUTHORITY
RARITAN BASIN SYSTEM

PROPOSED CAPITAL EQUIPMENT BUDGET

FOR FISCAL YEAR 2023
(7/1/22-6/30/23)

	Description	Replacement (R) Addition (A)	Year of Purchase	Dollar Value	Depreciaton Reserve
ENG/FACILITIES	Small Pickup truck - subject to Authority wide evaluation of vehicles	R(2267)	2003	\$ 35,000	1,000
	Jet JWJ-8HH Wood Jointer (Carp Shop)	R <\$1000		\$ 2,500	
	Shaft Alignment Laser System (SBPS)	R (1944)	2004	\$ 12,000	11,008
	Sewerage Lift Pumps (SBPS) (2)	R <\$1000		\$ 3,000	
	Drill Press Jet IDP-22 (SBPS)	R (561) <\$1000	1985	\$ 3,000	
GROUNDS	Power Trac Slope Mower PT 1850	R (2231)	2014	\$ 50,000	35,000
	Power Trac Mower Deck With Finishing Kit	R (2233)	2014	\$ 7,500	9,535
	Utility Grapple Attachment for Power Trac	A		\$ 2,000	
	John Deere 60in Snow Blower Attachment	A		\$ 5,750	
	John Deere Front Mount Debris Blower	A		\$ 7,500	
	Current Year UTV	A		\$ 25,000	
	Snow Plow for UTV	A		\$ 4,500	
	Current Year Bucket Truck	R (1986)	2005	\$ 190,000	\$ 109,806
	Storage Racks RVMB	A		\$ 3,500	
CANAL	Roll-off container Truck (NJWA 62)	R (1740)	2000	\$ 200,000	\$ 111,739
	Landscape trailer (2)	R (1908,1909)	2003	\$ 16,000	\$ 6,280
	3 point arm hitch mower	R (2264)	2016	\$ 54,000	\$ 25,575
	Bath tub Container	R (2082)	2008	\$ 7,500	\$ 4,195
	Snow Blowers (2)	A & R (1237)	1991	\$ 3,600	\$ 1,475
	Jon Boats (2)	R <1000		\$ 4,000	\$ -
	Toro Ground Master	R (Half of 2053)	2007	\$ 30,000	\$ 21,155
	SUV	A		\$ 45,000	
AUTO SHOP	Current Year F250 Pickup	R (2016)	2006	\$ 50,000	22,788
	Transmission Fluid Exchanger	A		\$ 6,000	
	Diagnostic Smoke Machine	A		\$ 3,500	
	Fear MunicipalScanner F3G	A		\$ 5,000	
IT	Dell Poweredge Server - Wshed	R (2270)	2016	\$ 10,000	4,863
SECURITY	Security Vehicle (NJWA 14)	R (2356)	2019	\$ 32,000	19,693
	Fire Alarm (Annex)	R		\$ 6,000	

TOTAL COST	\$823,850	\$384,112
LESS AMOUNT CHARGED TO DEPRECIATION RESERVE	(384,112)	
NET TOTAL	<u>\$439,738</u>	

LESS AMOUNT CHARGED TO CAPITAL EQUIPMENT RESERVE (\$410,000)

TOTAL \$29,738

NEW JERSEY WATER SUPPLY AUTHORITY
RARITAN BASIN SYSTEM

LIST OF CATEGORY 5340 ITEMS RECOMMENDED SERVICE & MAINTENANCE CONTRACTS

FISCAL YEAR 2023

	ADOPTED F/Y22	PROPOSED F/Y23
1. Postage/Fax/ Misc. Machines (Dept. 16)	\$ 500	\$ 500
2. SHPERA-Safety Software (Dept. 17)	2,000	2,000
3. Comodo- Remote Access Certificates (Dept. 17)	300	300
4. WMWARE (Dept. 17)	500	500
5. Sage Clients First MAS 100 (Dept. 17)	5,300	5,300
6. Property Fax - Parcel Maps (Dept. 17)	1,400	1,400
7. Sage Fixed Asset (Dept. 17)	2,900	2,900
8. PV & Associates-Winslamm (Dept. 17)	500	500
9. People Trak Support Technical Difference (Dept. 17)	500	500
10. COMCAST - Cable Internet (Dept. 17)	15,000	15,000
11. Essention - Conservation Trak (Dept.17)	5,000	5,000
12. Weebly (Web Hosting at Clinton) (Dept. 17)	250	250
13. Square Space (Web Hosting Watershed) (Dept. 17)	250	250
14. Symantec Anti-Virus Maintenance-Clinton (Dept. 17)	2,500	2,500
15. Sonic Wall Software (Dept. 17)	1,500	1,500
16. ESRI ArcView Maintenance-Watershed (Dept. 17)	5,400	5,400
18. KNOWBE4 Internet Security (Dept. 17)	1,500	1,500
19. Proofpoint Antispam (Dept. 17)	1,500	1,500
20. River Morph (Dept. 17)	500	500
21. DLT Solutions Autocad (Dept. 17)	2,800	2,800
22. Fastrax SBPS Monitoring Software (Dept. 17)	900	900
23. ESRI ArcView Maintenance-Clinton (Dept. 17)	500	500
24. Keystone Precision-GPS Software Maint. (Dept. 17)	800	800
25. HAAS Systems-Security Alarm Software Maint. (Dept. 17)	400	400
26. Clients First-Vipre Antivirus/Antispam (Dept. 17)	400	400
27. EZ Watch Security Video (Dept. 17)	900	900
28. Clients First - Server Software (Dept. 17)	1,000	1,000
29. Delmar Enterprises - Key Systems (Dept. 17)	520	520
30. Docusign (Dept. 17)	400	400
31. Microsoft 365 (Dept. 17)	-	18,000
32. Backup Service (Dept. 17)	-	6,000
33. MFA Service (Dept. 17)	-	1,500
34. Wix for Web (Dept. 20)	156	156
35. Janitorial Service (Dept. 20)	3,300	-
36. Trimble Catalyst for GPS (Dept. 30)	500	500
37. Refuse Collection (Dept. 31)	7,500	7,500
38. Janitorial Service (Dept. 31)	24,000	32,000

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NEW JERSEY WATER SUPPLY AUTHORITY
RARITAN BASIN SYSTEM

LIST OF CATEGORY 5340 ITEMS RECOMMENDED SERVICE & MAINTENANCE CONTRACTS

FISCAL YEAR 2023

	ADOPTED F/Y22	PROPOSED F/Y23
39. HVAC Service (Dept. 31)	\$ 5,500	\$ 5,500
40. Electrician & Plumber Services (Dept. 31)	5,000	5,000
41. Instrumentation Services (Dept. 31)	4,500	4,500
42. Entry Rugs (Dept. 31)	5,000	5,000
43. Carpet Cleaning (Dept. 31)	8,000	10,000
44. Generator Service-Administration Building (Dept. 31)	1,200	1,200
45. Underground Plant Location Service Notifications (Dept. 31)	1,500	1,500
46. Crane Service and Inspection (Dept. 31)	4,000	4,000
47. Elevator Service-SBPS (Dept. 31)	2,800	2,800
48. Electrical Service-SBPS (Dept. 31)	20,000	20,000
49. UST Testing and Inspections (Dept. 31)	15,000	15,000
50. Miscellaneous (Dept. 31)	6,900	6,900
51. Janitorial Service (Dept. 32)	9,600	15,600
52. Dumpster Service Canal Office (Dept. 32)	18,000	21,400
53. Dumpster Service Route 1 (Dept. 32)	48,000	43,000
54. Instrumentation Service (Dept. 32)	3,000	3,000
55. One Call Concepts (Dept. 32)	2,400	2,400
56. Floor Mats (Dept. 32)	2,400	-
57. Grass Mowing Service (Dept. 32)	8,000	-
58. Boiler Service (Dept. 32)	1,000	4,000
59. Wood Disposal Fees (Dept. 32)	4,800	4,800
60. Generator Service-Scudders & Perdicaris (Dept. 32)	3,000	3,000
61. Viking Pest (Dept. 32)	720	720
62. Johnny on the Spot - Rt. 202 (Dept. 32)	2,400	2,400
63. Welco Gas (Dept. 33)	1,000	1,000
64. Tree Stump Recycling (Dept. 33)	2,500	2,500
65. Parts Washer & Hazardous Removal (Dept. 34)	1,000	1,000
66. Boom Lift Annual Inspection (Dept. 34)	900	900
67. Recycle Used Vehicle Fluids (Dept. 35)	400	400
68. Fire Extinguisher Maintenance (Dept. 36)	9,000	9,000
69. Hazardous Waste Control (Dept. 36)	1,500	1,500
70. Fire Alarm Testing (Dept. 36)	8,000	8,000
71. Vehicle Lifts Annual Testing (Dept. 36)	1,500	1,500
72. Delaware Electric Cellular Service (Dept. 37)	800	1,000
73. Dial My Calls (Dept. 37)	1,600	1,600
74. Geomoto GPS Tracking (Dept. 37)	1,200	1,200
75. Covert Wireless (Dept. 37)	1,200	1,200
TOTAL	<u>\$ 304,696</u>	<u>\$ 334,096</u>

NEW JERSEY WATER SUPPLY AUTHORITY
RARITAN BASIN SYSTEM

LIST OF CATEGORY 5380 ITEMS RECOMMENDED PROFESSIONAL SERVICES

FISCAL YEAR 2023

	ADOPTED F/Y22	PROPOSED F/Y23
1. Services-Governor's Authorities Unit (Dept. 10)	\$ 23,000	\$ 23,000
2. Consultant-C.P.A. to Conduct Annual Audit (Dept. 13)	55,000	55,000
3. 125 Plan-Family security Insurance Agency (Dept. 13)	2,730	2,730
4. Archiving (Dept. 13)	6,000	6,000
5. Services-Pre-Employment Exams & Tests (Dept. 14)	3,300	3,300
6. Fidelifax-Background Checks (Dept. 14)	2,248	2,248
7. Medical CDL Drug Testing (Dept. 14)	2,400	2,400
8. Employee Advisory Service (Dept. 14)	2,500	2,700
9. Consultant-Risk Management - to provide assistance to the Authority in the review of insurance coverage and continuation of a Comprehensive Coordinated Risk Management Program (Dept. 15)	45,000	45,000
10. Insurance Broker-HRH (Dept. 15)	42,000	45,000
11. GL Administrator (ESIS) (Dept. 15)	2,000	3,000
12. Services-Attorney General's Office - Assistance of Deputy Attorney General concerning a wide range of legal matters (Dept. 15)	20,000	25,000
13. MP Water Monitoring Costs - USGS SR @ Glen Gardner (Dept. 20)	10,057	10,057
14. MP Water Monitoring Costs - USGS SB Raritan @ Stanton (Dept. 20)	8,568	8,568
15. MP Water Monitoring Costs - USGS Landing Lane (Dept. 20)	36,414	36,414
16. MP Water Monitoring Costs - USGS Raritan River @ Manville (Dept. 20)	47,940	47,940
17. Continuous Record Gaging - USGS @ Washington Crossing (Dept. 20)	22,083	22,083
18. Water Quality Monitoring - USGS @ Washington Crossing (Dept. 20)	5,059	5,059
19. Water Monitoring Costs ASWQMN- USGS D&R Canal @ Landing Lane (Dept. 20)	13,617	13,617
20. Water Monitoring Costs ASWQMN - NJDEP Mulhockaway @ Van Syckel (Dept. 20)	7,320	7,320
21. Additional Flow Measure at SR, Stanton, Manville & Calco Dam (Dept. 20)	8,500	8,500
22. Water Monitoring-SBWA/URWA now RHA (Dept. 20)	2,000	2,000
23. Water Monitoring-SBMWA (Dept. 20)	1,500	1,500

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NEW JERSEY WATER SUPPLY AUTHORITY
RARITAN BASIN SYSTEM

LIST OF CATEGORY 5380 ITEMS RECOMMENDED PROFESSIONAL SERVICES

FISCAL YEAR 2023

	ADOPTED F/Y22	PROPOSED F/Y23
24. Lab Certification WPU/Water Sample Analysis (Dept. 20)	\$ 2,000	\$ 2,000
25. NJ Invasive Species Strike Team (Dept. 20)	300	300
26. ISCO Monitoring (Dept. 20)	8,000	8,000
27. General Lab Analysis (Dept. 20)	4,000	4,000
28. Services-Emergency Engineering Services (Dept 30)	2,500	17,500
29. USGS Cooperative Agreement River Gaging - Maintenance of Raritan Basin Stream Gaging Stations and the Delaware & Raritan Canal Gauging at Kingston per USGS/DWR/NJWSA Agreement (Dept. 31)	68,000	68,000
30. USGS Spruce Run Gage at Glen Gardner (Dept. 31)	10,200	10,200
31. USGS Clinton Rain Gage (Dept. 31)	3,200	3,200
32. USGS Washington Crossing Rain Gage (Dept. 31)	3,200	3,200
33. Water Testing and Sampling to comply with the Safe Water Drinking Act (Dept. 31)	5,000	5,000
34. Water Sampling and Testing as per NJDWR Requirements - RT 202 Stockpile Site (Dept 32)	28,000	28,000
35. Maintenance of USGS Gauges at Washington Crossing and 10-mile and others (Dept. 32)	56,000	25,000
36. Vac Truck Service - IFW, 10 Mile PS (Dept. 32)	5,000	5,000
37. Safety Suggestion Program, Poster and Promotional Materials, Safety Incentive Program (Dept. 36)	9,700	9,700
38. Pulmonary Testing and Physicals (Dept. 36)	5,000	5,000
39. Annual Contributions to Fire Companies and Rescue Squads (Dept. 36)	500	500
40. Hepatitis Vaccinations (Dept. 36)	800	800
41. Calibration for the Pota-Count Respirator (Dept. 36)	900	900
TOTAL	<u>\$ 581,536</u>	<u>\$ 574,736</u>

NEW JERSEY WATER SUPPLY AUTHORITY
RARITAN BASIN SYSTEM

PROJECTED FY 2023 NEW JERSEY WATER SUPPLY AUTHORITY INSURANCE PROGRAM

<u>Policy</u>	<u>Raritan Basin System</u>	<u>Manasquan Reservoir System</u>	<u>Manasquan Water Treatment Plant and Transmission System</u>	<u>Total Premium</u>
Property Limit \$150 million, Limit \$25m BI Deduct: \$100k all perils \$250k Deduct dams, dikes / \$1m Deduct Canal flood Earthen Dam:Builders Risk	\$527,656	\$256,740	\$75,604	\$860,000
General/Products Liability Limit \$1 million Deduct: \$150k	\$133,213	\$14,205	\$2,583	\$150,001
Environmental Impairment Liability Limit \$10 million Deduct: \$100k	\$26,643	\$2,841	\$517	\$30,001
Workers' Compensation Limit \$1 million	\$131,487	\$18,101	\$20,412	\$170,000
Employer Liability Limit \$1 million	Included in Workers' Comp	Included in Workers' Comp	Included in Workers' Comp	Included in Workers' Comp
Umbrella Liability Limit \$23 million	\$377,436	\$40,246	\$7,317	\$424,999
Business Automobile Limit: \$1 million G/L, \$0 pd Deduct: \$50k, G/L	\$44,304	\$4,012	\$1,684	\$50,000
Management Liability Public Officials Liability Cyber Risk Fidelity & Crime Limit \$5 million/\$1million/\$1 million Deduct: \$100k/\$10k/\$50k	\$44,404 \$17,762 <hr/> \$62,166	\$4,735 \$1,894 <hr/> \$6,629	\$861 \$344 <hr/> \$5,000 \$6,205	\$50,000 \$20,000 <hr/> \$5,000 \$75,000
Travel Accident Limit \$2 million	\$888	\$95	\$17	\$1,000
TOTAL:	\$1,303,793	\$342,869	\$114,339	\$1,761,001

JERSEY WATER SUPPLY AUTHORITY
RARITAN BASIN SYSTEM

DEFINITIONS AND EXPLANATION OF THE FISCAL YEAR 2023 OPERATING EXPENSE ACCOUNTS

ACCOUNT
CODE TITLE

5110 SALARIES AND WAGES

5120-
5140 OVERTIME

5150-
5168 FRINGE BENEFITS

These expense items cover the annual salaries and fringe benefits based upon the compensation schedule currently in effect.

The fringe benefit accounts specifically cover all required and approved expenses such as employer contributions for social security, public employee retirement system, unemployment and temporary disability insurance as well as the health benefits program including prescription drugs, dental and vision care programs and allowance for unused sick leave and vacation balance upon retirement and annual allowances required by union agreement.

The following is a comparison of the subject expenditures for FISCAL YEAR 2023.

	<u>Adopted</u> <u>F/Y22</u>	<u>Proposed</u> <u>F/Y23</u>
Budgeted Positions	100	100
Expenditures:		
Regular Salaries	\$6,640,500	\$6,912,300
Overtime	254,555	249,034
Fringe Benefits	3,322,800	3,306,100
Retiree Health Benefits	544,000	676,000
Worker's Compensation (self-insured)	10,000	10,000
Total Salaries and Fringe Benefits	\$10,771,855	\$11,153,434
Anticipated increase for F/Y23		\$381,579

DEFINITIONS AND EXPLANATION OF THE FISCAL YEAR 2023 OPERATING EXPENSE ACCOUNTS

<u>ACCOUNT CODE</u>	<u>TITLE</u>
5200	<u>ON-SITE RESIDENCES</u> This account covers the cost of maintaining On-Site Residences for Authority personnel. This account covers electrical, heating and general maintenance items. All employees in the residences are subject to an employee housing maintenance fee.
5210	<u>HEATING FUEL</u> This account covers the cost of heating the Administration Building, South Branch Pumping Station, Langenfelder Maintenance Barn, and Facilities Maintenance Building.
5220	<u>UTILITIES - ELECTRICAL SERVICE (other than pumping)</u> This account covers regular electrical use at the Administration Building, South Branch Pumping Station, Langenfelder Maintenance Barn, Reservoir Towers (3) and Vaults (3), Whitehouse Station Release Works, the Raritan Basin System Canal Office, gates and telemarks and street lighting for security and safety purposes.
5230	<u>UTILITIES - GAS SERVICE & WATER</u> This account covers the cost of natural gas at the Raritan Basin System Canal Office. Also covered in this account is the potable water charge at the Langenfelder Maintenance Barn, and South Branch Pumping Station.
5240	<u>PROPANE</u> This account covers the cost of propane fuel at the South Branch Pumping Station.
5250	<u>ELECTRICITY FOR PUMPING</u> This account covers the cost of electricity to operate pumps at the South Branch Pumping Station. Any unanticipated pumping other than normal pumping at the Ten Mile Lock Pumping Station will be charged to the Pumping Reserve.
5260	<u>VEHICULAR FUEL</u> This account covers the cost of unleaded regular and diesel fuel used by the Authority's motor vehicles.
5270	<u>OIL & GREASE</u> This account covers the amount of oil and grease used by the Authority's motor vehicles. Also included in this account are mineral oil and those specialty oils used in the pumps and motors at the South Branch Pumping Station and the Ten Mile Lock Pumping Station.

DEFINITIONS AND EXPLANATION OF THE FISCAL YEAR 2023 OPERATING EXPENSE ACCOUNTS

**ACCOUNT
CODE**

TITLE

5280

TIRES

This account covers the cost of tires used on the Authority's motor vehicles including cars, trucks, trailers, and construction equipment. Also included in this account is tire repair, tubes, etc.

5290

MAINTENANCE SUPPLIES

This account covers the entire spectrum of materials and tools used in the maintenance and repair of the Authority's assets. The types of material included in this account are kerosene, lumber, fasteners, masonry products, electrical items, fixtures, signs, posts, fencing and fencing material, road, ditch culvert and bank repair materials, small hand and power tools and welding gases.

5300

MAINTENANCE SUPPLIES - VEHICULAR EQUIPMENT

This account covers spare parts for vehicular and marine equipment, as well as small maintenance equipment, pumps, generators, chain saws, hand mowers and valve operators. Also included in this account are batteries and vehicular fluids.

5310

MAJOR - SPECIALIZED SERVICE AND REPAIR

This account is a supplement to account Code 5300 and includes those services that cannot be performed by the Authority's Auto Shop such as body and fender work, major repairs to transmissions, front-end alignments, radiator repairs and major power train overhauls.

5320

AGRICULTURE SUPPLIES

This account covers those supplies used in maintaining the appearance and control of the grounds such as grass seed, lime, fertilizers, shrubs, trees, pest and weed control and aquatic weed control.

5330

MAINTENANCE OF EQUIPMENT

This account is to cover normal repair and service to calculators, typewriters and other office machines and furniture, which are not covered under service and maintenance contracts. Also included in this account is maintenance of security clocks and radio equipment, repairs to engineering and surveying equipment, service to reservoir pumping stations, telemarks, recorders and flow meters and all spare parts needed at the pumping stations to sustain continuous and dependable operation.

DEFINITIONS AND EXPLANATION OF THE FISCAL YEAR 2023 OPERATING EXPENSE ACCOUNTS

<u>ACCOUNT CODE</u>	<u>TITLE</u>
5340	<p><u>SERVICE AND MAINTENANCE CONTRACTS</u></p> <p>This account covers contracts used for servicing plumbing (heating and cooling), electrical equipment, elevators, shop machinery and office equipment such as the copier and computers. Also included in this account is refuse disposal and waste removal by private contractors.</p>
5350	<p><u>EQUIPMENT RENTAL</u></p> <p>This account covers the rental of specialized construction equipment such as pumps, compressors, etc., specialized office equipment, pagers, entry rugs, and the postage machine.</p>
5360	<p><u>HOUSEHOLD, SAFETY AND PROTECTIVE SUPPLIES</u></p> <p>This account is used to show the estimated cost of materials and supplies of a consumable nature. Covered in this account are such items as janitorial and sanitary supplies, locks and keys, lighting supplies, fire extinguishers, first aid and safety supplies, film rentals and related costs for in-house programs.</p>
5370	<p><u>UNIFORMS</u></p> <p>This account covers uniforms and related items for Security, Auto Shop Personnel, Survey Crew and Canal Flow Controlmen.</p>
5380	<p><u>SPECIAL AND PROFESSIONAL SERVICES</u></p> <p>This account covers the estimated cost of professional services such as attorneys, physicians, annual audit fee, Governor's Authority Unit, court reporters, temporary services, engineers, consultants, CDL testing service, employee assistance service, etc.</p>
5390	<p><u>PROTECTIVE SERVICES</u></p> <p>This account covers the yearly cost of insurance premiums prorated to the Raritan Basin System, covering General Liability, Workmen's Compensation, Vehicular, Etc.</p>
5400	<p><u>TELEPHONE</u></p> <p>This account covers direct telephone charges for repairs, equipment rental and related expenses.</p>
5410	<p><u>POSTAGE AND FREIGHT</u></p> <p>This account covers all postage costs including express and overnight mail. Also covered in this account are charges for incoming and outgoing freight when applicable.</p>

DEFINITIONS AND EXPLANATION OF THE FISCAL YEAR 2023 OPERATING EXPENSE ACCOUNTS

**ACCOUNT
CODE**

TITLE

5420

DATA PROCESSING

This account covers charges for production of payrolls and required reports under contract with ADP.

5430

PRINTING AND OFFICE

This account covers the cost of computer supplies, letterhead, envelopes publication costs and forms, archiving of our records, duplication product and all other stationery material and supplies necessary for the operation of the office. Items that are classified as furniture and equipment with a value of \$1,000 are not to be included in this account. Items ordered directly from a vendor or withdrawn from inventory shall be included in this account.

5440

SCIENTIFIC AND PHOTOGRAPHIC

This account covers the cost of photographic supplies, blueprinting supplies, surveying and engineering supplies, and other charts.

5450

DUES AND SUBSCRIPTIONS

This account covers the cost of subscriptions to newspapers, magazines, periodicals, reference books, other publications and membership fees in professional societies and associations.

5460

ADVERTISING

This account covers the cost of legal and classified advertising in newspapers for bids and recruiting.

5470

TRAVEL AND SUBSISTENCE

This account covers the cost of travel and subsistence expenses reimbursable to an employee or chargeable to the Authority under the provisions of, "The Regulations Governing Employee Expense Reimbursements". It includes travel expense, employee allowances and staff and departmental meal expenses. It will also cover registration fees for attendance at meetings or conventions.

5480

STAFF TRAINING AND TUITION AID

This account provides funds for employee's attendance at various technically related and approved courses, training programs, etc.

DEFINITIONS AND EXPLANATION OF THE FISCAL YEAR 2023 OPERATING EXPENSE ACCOUNTS

**ACCOUNT
CODE**

TITLE

5490

FEES AND PERMITS

This account covers the estimated cost of fees for water diversion and stream encroachment permits from the Division of Water Resources and small-unclassified items such as notaries, hearing rooms and transcripts from the Department of Transportation, etc.

5500

IN-LIEU TAXES

This account covers the funds for Reservoirs and Pumping Stations in-lieu tax payment.

DESCRIPTION OF RESERVE ACCOUNTS

Major Rehabilitation Fund

The purpose of this fund is to establish reserves for the following uses: (i) to complete any project or, to the extent required, any portion of the cost of a project, (ii) for the costs of capital improvements, (iii) for the payment of extraordinary operation and maintenance costs, and (iv) for contingencies, including payments with respect to the prevention or correction of any unusual loss or damage in connection with the System or to prevent a loss of revenue therefrom, all to the extent not provided for in the current Annual budget or by reserves in the Operating Fund or from the proceeds of Bonds. Amounts in the Major Rehabilitation Fund shall not be used for the purposes specified in clauses (i) and (ii) above, unless the Authority has received a certificate from a consulting engineer in connection with the Annual Budget.

The minimum recommended balance to be maintained in this account, after October 1988, is 1.4 million.

Depreciation

This reserve is intended to provide for the renewal and replacement of Authority machinery and equipment with a value of \$1,000 or more and a useful life in a range from three to ten years. The annual contribution to this reserve fund is predicated on the actual and/or estimated cost of communication, automotive, heavy construction, transportation, shop and office equipment depreciated over their estimated useful lives of three to ten years, depending upon the nature of the equipment. Depreciation has been determined for each such asset currently in use, as well as for the current Fiscal Year additions and/or renewals.

Pumping Reserve

This reserve is in addition to the annual electrical costs for pumping provided for under the operating cost category. The operating costs for pumping are related specifically to an annual short-term operation of each of the ten major pumps at the South Branch Pumping Station and related electrical equipment and mechanical components. This is considered to be a minimum requirement for the effective preventive maintenance needs of this large facility. The preventative maintenance program must assure the useful life of the equipment, and further insure that the equipment be operable when it is needed for long-term use.

However, it is also considered a prudent step to maintain a pumping reserve to deal with extraordinary electrical expenditures, which will be required whenever a drought period occurs in the normal water cycle.

Operating Fund (O & M Reserve)

In order for the Authority to operate successfully and maintain its financial integrity and ability to attract future investors, reasonable working cash reserves must be established which are consistent with the regular operating costs plus possible extraordinary requirements. It is a requirement of the Bond Resolution that the Authority maintain a level in this reserve equivalent to three months of operating costs. (See Resolution No. 416, Sec. 505 - Adopted 11/17/88)

Self-Insurance Reserve

This Reserve is used to cover any excess liability payments above the Self-Insurance Retainer.

Reserve for Formal Dam Inspection

This reserve, created in FY12, will receive annual contributions equal to one third the cost of the formal dam inspection which occurs every three years. The intention is to level the expenditure and eliminate the spike in expense that would otherwise occur every three years.

Capital Equipment Reserve

The purpose of this fund is to establish a reserve for purchases capital equipment, including computer and facilities equipment, vehicles, and other various pieces of operational equipment.

Other Post-Employment Benefits Reserve

The purpose of this fund is to establish a reserve for the payout of sick time to retired employees. Employees can receive up to a \$15,000 reimbursement for unused sick days upon their retirement.

NEW JERSEY WATER SUPPLY AUTHORITY



MANASQUAN WATER TREATMENT PLANT AND TRANSMISSION SYSTEM

FISCAL YEAR 2023 BUDGET

(July 1, 2022 - June 30, 2023)

NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN WATER TREATMENT PLANT AND TRANSMISSION SYSTEM

PROPOSED

FISCAL YEAR 2023 BUDGET
(July 1, 2022 – June 30, 2023)

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NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN WATER TREATMENT PLANT AND TRANSMISSION SYSTEM

PROPOSED FISCAL YEAR 2023 BUDGET SUMMARY

(7/01/22-6/30/23)

	<u>ADOPTED F/Y22 WTP/TS BUDGET</u>	<u>PROPOSED F/Y23 WTP/TS BUDGET</u>
Proposed Operating Expense Budget (See Schedule 1)	\$2,664,175	\$2,608,027
Proposed Capital Equipment Budget (See Schedule 10)	30,603	40,679
Allocation of Headquarters General & Administrative Expense charged to the Manasquan WTP/TS (See Schedule 5)	<u>92,000</u>	<u>103,000</u>
Total Proposed Budget	<u><u>\$2,786,778</u></u>	<u><u>\$2,751,706</u></u>

NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN WATER TREATMENT PLANT AND TRANSMISSION SYSTEM

TOTAL PROPOSED OPERATIONS & MAINTENANCE BUDGET

FISCAL YEAR 2023
(7/01/22-6/30/23)

	ADOPTED F/Y22 WATER TREATMENT PLANT & TRANSMISSION SYSTEM	PROPOSED F/Y23 WATER TREATMENT PLANT & TRANSMISSION SYSTEM
Salaries/Fringe (Schedule 4)	\$1,653,098	\$1,623,450
O & M Direct Expense (Schedule 2)	909,916	891,139
G & A Expenses (Schedule 3)	<u>101,161</u>	<u>93,438</u>
Total Operations & Maintenance Budget	<u>\$2,664,175</u>	<u>\$2,608,027</u>

NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN WATER TREATMENT PLANT AND TRANSMISSION SYSTEM

PROPOSED OPERATIONS & MAINTENANCE DIRECT EXPENSE BUDGET (50)

FISCAL YEAR 2023
(7/01/22-6/30/23)

<u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ADOPTED FY22</u>	<u>PROPOSED FY23</u>
5210	Heating Fuel	\$6,000	\$6,000
5220	Utilities -Electrical Service	304,500	292,500
5230	-Gas Service	31,000	35,000
5240	-Propane		
5250	Electricity for Pumping Station		
5260	Fuel - Vehicular		
5270	Oil & Grease	4,000	3,000
5280	Tires		
5290	Maintenance Supplies	6,000	7,100
5300	Maint. Supplies - Vehicular		
5310	Major Vehicle Service & Repair		
5320	Agricultural Supplies		
5330	Maintenance Equipment	98,500	80,000
5340	Serv. & Maintenance Contracts	56,000 (Sch. 6)	45,000
5350	Equipment Rental	3,200	3,200
5360	Household - Safety Supplies	2,000	2,000
5370	Uniforms		
5380	Special & Professional Services	34,800 (Sch. 8)	34,800
5390	Protective Services	113,736 (Sch. 11)	114,339
5400	Telephone	1,000	1,200
5410	Postage & Freight Out		300
5420	Data Processing		
5430	Printing & Office Supplies	9,800	9,800
5440	Scientific & Photographic	13,800	13,800
5450	Dues & Subscriptions		
5460	Advertising & Promotional	1,000	1,000
5470	Travel & Subsistence		
5480	Staff Training & Tuition Aid	6,700	6,700
5490	Fees & Permits	11,080	9,000
5500	In - Lieu Taxes	400	400
5510	Residual Removal	15,400	16,000
5520	Water Treatment Chemicals	131,000	150,000
5525	GAC Replacement	60,000	60,000
	Total Other Expenses	<u>\$909,916</u>	<u>\$891,139</u>

NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN WATER TREATMENT PLANT AND TRANSMISSION SYSTEM

PROPOSED GENERAL & ADMINISTRATIVE EXPENSE BUDGET (60)

FISCAL YEAR 2023
(7/01/22-6/30/23)

<u>CODE</u>	<u>ACCOUNT</u>	<u>ADOPTED G&A FY22</u>	<u>PROPOSED G&A FY23</u>
	Salaries & Fringe Benefits	\$ 3,156,600	\$3,144,050
5200	Residences		
5210	Heating Fuel		
5220	Utilities -Electrical Service		
5230	-Gas Service		
5240	-Propane		
5250	Electricity for Pumping Station		
5260	Fuel - Vehicular	22,750	22,750
5270	Oil & Grease	5,700	5,700
5280	Tires	7,000	7,000
5290	Maintenance Supplies	27,300	15,000
5300	Maint. Supplies - Vehicular	10,600	20,000
5310	Major Vehicle Service & Repair	52,000	52,000
5320	Agricultural Supplies	8,600	9,100
5330	Maintenance Equipment	17,100	12,000
5340	Serv. & Maintenance Contracts	26,550 (Sch. 7)	25,852
5350	Equipment Rental	4,300	4,300
5360	Household - Safety Supplies	7,500	7,500
5380	Special & Professional Services	7,700 (Sch. 9)	7,700
5390	Protective Services		
5400	Telephone	7,000	7,000
5410	Postage & Freight Out	1,200	1,200
5420	Data Processing	5,000	5,000
5430	Printing & Office Supplies	5,800	5,800
5440	Scientific & Photographic	300	300
5450	Dues & Subscriptions	3,000	3,000
5460	Advertising & Promotional	2,000	2,000
5470	Travel & Subsistence	1,000	1,000
5480	Staff Training & Tuition Aid	12,400	12,400
5490	Fees & Permits	7,700	7,700
5500	In - Lieu Taxes		
5510	Residual Removal		
5520	Water Treatment Chemicals		
5525	GAC Replacement		
	SUB-TOTAL G&A EXPENSE BUDGET	<u>\$ 242,500</u>	<u>\$ 234,302</u>
	TOTAL G&A WITH SALARIES & FRINGE	<u>\$ 3,399,100</u>	<u>\$ 3,378,352</u>

Allocation of Direct General & Administrative Expense Budget - See Appendix I for basis of Allocation.
(Page 6, Columns 2, 3, & 4)

Reservoir System	\$ 141,339	\$ 140,864
Treatment/Transmission System	<u>\$ 101,161</u>	<u>\$ 93,438</u>
Total	<u>\$ 242,500</u>	<u>\$ 234,302</u>

NEW JERSEY WATER SUPPLY AUTHORITY
 MANASQUAN WATER TREATMENT PLANT AND TRANSMISSION SYSTEM

LABOR PROJECTION

FISCAL YEAR 2023
 (7/01/22-6/30/23)

TITLES	SALARY	FRINGE BENEFITS	OVERTIME	CLOTHING ALLOWANCE	SHIFT DIFFERENTIAL	TOTAL	ALLOCATION RESERVOIR %	AMOUNT RESERVOIR	ALLOCATION WTP/TS %	AMOUNT WTP/TS
Director	141,700	79,097	-	-	-	220,797	50%	110,400	50%	110,400
Project Engineer II	100,200	55,931	-	-	-	156,131	70%	109,340	30%	46,790
Water Supply Tech.	68,400	38,488	-	550	-	107,438	62%	66,649	38%	40,791
Administrative Assistant	73,050	40,910	239	-	-	114,199	50%	57,125	50%	57,035
Supervisor Technical Facilities Maint	91,650	59,410	14,232	550	-	165,842	47%	77,073	54%	88,737
Sr. Water Supply Tech.	79,950	45,855	1,648	550	-	128,003	43%	55,015	57%	72,935
Maintenance Worker I	49,700	28,049	-	550	-	78,299	93%	73,121	7%	5,179
Supervisor Operators	120,800	67,430	-	-	-	188,230	25%	47,100	75%	141,130
Equipment Operator	50,400	28,800	644	550	-	80,394	94%	75,429	6%	4,921
Foreman Bldg & Grounds Maint	79,950	45,451	924	550	-	126,875	85%	107,825	15%	19,025
Foreman Facilities Maintenance	79,950	46,770	3,287	550	-	130,557	47%	61,084	53%	69,486
Facilities Mechanic (3 Positions)	208,300	119,106	3,427	1,650	-	332,483	50%	166,275	50%	166,185
Supervisor Plant Operator	86,000	52,240	7,038	550	-	145,828	37%	53,607	63%	92,183
Maintenance Worker I Operations	51,200	28,956	124	550	-	80,830	92%	74,181	8%	6,629
Reservoir System Operator (5 Positions)	232,500	143,067	19,152	2,750	1,900	399,369	95%	379,393	5%	20,028
Plant Operator (6 Positions)	376,650	246,748	62,094	3,300	-	688,792	1%	6,900	99%	681,901
TOTAL: (rounded)	1,890,400	1,126,300	112,800	12,650	1,900	3,144,000		1,520,516		1,623,354

TOTAL = 27 Positions

Director and Adm. Assistant, Water Supply Tech and Sr. Water Supply Tech percentages modified based on work load. All others are four-year average.

NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN WATER TREATMENT PLANT AND TRANSMISSION SYSTEM

**RECAP OF ALLOCATION OF HEADQUARTERS GENERAL AND
ADMINISTRATIVE EXPENSES CHARGED TO THE MANASQUAN WATER
TREATMENT PLANT AND TRANSMISSION SYSTEM**

FISCAL YEAR 2023
(7/01/22-6/30/23)

	Total Headquarters Charge	Manasquan Reservoir System	Manasquan WTP/TS
Budgeted-Appendix I, amount to be charged to Manasquan System for FY23 (7/1/22-6/30/23)	\$747,244	\$644,647	\$102,597
F/Y21 Adjustment as per audited Expenditures:			
Budgeted as per rate schedule for F/Y21 (7/1/20-6/30/21). Amounts paid during F/Y21 to Raritan Basin System.	\$629,000	\$542,000	\$87,000
Actual allocation based upon audited expenditures F/Y21 (7/1/20-6/30/21) - Appendix II	<u>\$630,412</u>	<u>\$543,842</u>	<u>\$86,570</u>
Adjustments F/Y21	<u>\$1,412</u>	<u>\$1,842</u>	<u>(\$430)</u>
Net Allocation for F/Y2023 Budget	<u><u>\$748,656</u></u>	<u><u>\$646,489</u></u>	<u><u>\$102,167</u></u>
Estimate	<u>\$749,000</u>	<u>\$646,000</u>	<u>\$103,000</u>

Note:

Amounts in this schedule may differ from the allocation reports attached because of adjustments made as a result of OPEB-related data released from the State of NJ after this schedule was prepared. Any differences will be addressed in this schedule in following year(s).

NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN WATER TREATMENT PLANT AND TRANSMISSION SYSTEM

**LIST OF CATEGORY 5340 ITEMS - RECOMMENDED SERVICE &
MAINTENANCE CONTRACTS FOR THE WATER TREATMENT
PLANT/TRANSMISSION SYSTEM (50)**

FISCAL YEAR 2023

	Adopted F/Y22	Proposed F/Y23
	<u> </u>	<u> </u>
1 HVAC Service	\$ 2,000	\$ 1,500
2 Electrical Service Contract	1,500	1,000
3 Instrumentation & Control System Service & Upgrade	11,000	8,000
4 Electrical Upgrade & Repair	6,000	4,000
5 Overhead Crane Service	3,000	2,500
6 UST Monitors Service and Upgrade	2,000	1,652
7 Fire & Intrusion Alarm Service	3,600	3,100
8 Air Compressor Service	500	500
9 Boiler Service	500	1,008
10 Auxiliary Generator Service	3,500	3,000
11 Lab Equipment Service	3,000	2,500
12 Backflow Preventor Service	500	500
13 UPS Battery PM Service and Batteries	3,500	3,340
14 Four Year Electrical Switchgear Testing Service	10,000	7,000
15 Meter Vault Internet Service	5,400	5,400
	<u> </u>	<u> </u>
Total Service & Maintenance Contracts	<u>\$ 56,000</u>	<u>\$ 45,000</u>

NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN WATER TREATMENT PLANT AND TRANSMISSION SYSTEM

**LIST OF CATEGORY 5340 ITEMS - RECOMMENDED SERVICE &
MAINTENANCE CONTRACTS FOR G & A (60)**

FISCAL YEAR 2023

	Adopted F/Y22	Proposed F/Y23
	<u> </u>	<u> </u>
1 Refuse & Waste Disposal	\$ 2,000	\$ 2,000
2 Office Equipment/Computers	1,800	1,800
3 Waste Oil Disposal	200	300
4 Fire Extinguisher Service	1,100	1,100
5 UST Monitor Service	2,000	1,752
6 Building Maintenance	1,750	6,000
7 Internet Service	2,000	2,000
8 Janitorial Service	8,000	8,000
9 Vehicle Lift Inspection	500	500
10 Generator Service & Maintenance	2,000	-
11 Forklift Service & Maintenance	1,200	-
12 Underground Fuel Storage Tank Service	<u>4,000</u>	<u>2,400</u>
 Total Service & Maintenance Contracts	 <u><u>\$ 26,550</u></u>	 <u><u>\$ 25,852</u></u>

NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN WATER TREATMENT PLANT AND TRANSMISSION SYSTEM

**LIST OF CATEGORY 5380 ITEMS - RECOMMENDED SPECIAL &
PROFESSIONAL SERVICES FOR THE WATER TREATMENT
PLANT/TRANSMISSION SYSTEM (50)**

FISCAL YEAR 2023

	Adopted F/Y22	Proposed F/Y23
	<u> </u>	<u> </u>
1 Water Quality Sampling	\$ 17,200	\$ 17,200
2 Residual Quality Analysis	800	800
3 Consultant Services	4,000	4,000
4 USGA Allenwood Gage-Parameters	11,000	11,000
5 Underground Markout Service	<u>1,800</u>	<u>1,800</u>
 Total Special & Professional Services	 <u><u>\$ 34,800</u></u>	 <u><u>\$ 34,800</u></u>

NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN WATER TREATMENT PLANT AND TRANSMISSION SYSTEM

**LIST OF CATEGORY 5380 ITEMS - RECOMMENDED SPECIAL &
PROFESSIONAL SERVICES FOR G & A (60)**

FISCAL YEAR 2023

	Adopted F/Y22	Proposed F/Y23
	<u> </u>	<u> </u>
1 Pulmonary Testing	\$ 1,500	\$ 1,500
2 CDL Medical Testing	1,000	1,000
3 EAS Service	4,000	4,000
4 Pre-Employment Physicals	<u>1,200</u>	<u>1,200</u>
Total Special & Professional Services	<u>\$ 7,700</u>	<u>\$ 7,700</u>

NEW JERSEY WATER SUPPLY AUTHORITY
 MANASQUAN WATER TREATMENT PLANT AND TRANSMISSION SYSTEM

PROPOSED CAPITAL EQUIPMENT BUDGET

FISCAL YEAR 2023

Description	(A)Addition	Year of Purchase	Dollar	Manasquan	Manasquan	Reservoir	WTP/TS
	(R)Replaceme	Vehicle/Equipment	Value	%	Reservoir	WTP/TS	Reserve
Ford Pickup (Replacing NJWA 56)	R (528)		65,000	25/75	16,250	48,750	6,009
Mid Size pickup truck (Replacing NJWA 28)	R (511)		45,000	45/55	20,250	24,750	13,250
3 bottom field plow attachment for 70 Hp. John Deere tractor			2,000	30/70	600	1,400	
			TOTAL		112,000	37,100	74,900
							19,259
							34,221
*Per Resolution #861, dated 7/12/93 Asset Definition minimum is \$1,000.					0		
Less Amount charged to Reservoir Depreciation Reserve						19,259	
Less Amount charged to WTP/TS Depreciation Reserve							34,221
Total					17,841	40,679	
Additional Depreciation Reserve							0
Estimate					\$17,800	\$40,679	

NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN WATER TREATMENT PLANT AND TRANSMISSION SYSTEM

PROJECTED INSURANCE PROGRAM

FISCAL YEAR 2023

<u>Policy</u>	<u>Raritan Basin System</u>	<u>Manasquan Reservoir System</u>	<u>Manasquan Water Treatment Plant and Transmission System</u>	<u>Total Premium</u>
Property Limit \$150 million, Limit \$25m BI Deduct: \$100k all perils \$250k Deduct dams, dikes / \$1m Deduct Canal flood Earthen Dam:Builders Risk	\$527,656	\$256,740	\$75,604	\$860,000
General/Products Liability Limit \$1 million Deduct: \$150k	\$133,213	\$14,205	\$2,583	\$150,001
Environmental Impairment Liability Limit \$10 million Deduct: \$100k	\$26,643	\$2,841	\$517	\$30,001
Workers' Compensation Limit \$1 million	\$131,487	\$18,101	\$20,412	\$170,000
Employer Liability Limit \$1 million	Included in Workers' Comp	Included in Workers' Comp	Included in Workers' Comp	Included in Workers' Comp
Umbrella Liability Limit \$23 million	\$377,436	\$40,246	\$7,317	\$424,999
Business Automobile Limit: \$1 million G/L, \$0 pd Deduct: \$50k, G/L	\$44,304	\$4,012	\$1,684	\$50,000
Management Liability Public Officials Liability Cyber Risk Fidelity & Crime Limit \$5 million/\$1million/\$1 million Deduct: \$100k/\$10k/\$50k	\$44,404 \$17,762 <hr/> \$62,166	\$4,735 \$1,894 <hr/> \$6,629	\$861 \$344 <hr/> \$5,000 \$6,205	\$50,000 \$20,000 <hr/> \$5,000 \$75,000
Travel Accident Limit \$2 million	\$888	\$95	\$17	\$1,000
TOTAL:	\$1,303,793	\$342,869	\$114,339	\$1,761,001

NEW JERSEY WATER SUPPLY AUTHORITY
MANASQUAN WATER TREATMENT PLANT AND TRANSMISSION SYSTEM

**DEFINITIONS AND EXPLANATION OF THE FISCAL YEAR 2023
OPERATING EXPENSE ACCOUNTS**

**ACCOUNT
CODE TITLE**

5110 SALARIES AND WAGES

The following is a comparison of the subject expenditures for FISCAL YEAR 2023.

	Adopted F/Y22	Proposed F/Y23
Budgeted Positions	27	27
Expenditures:		
Regular Salaries	\$1,919,250	\$1,904,950
Overtime	109,250	112,800
Fringe Benefits	964,600	907,700
Retiree Health Benefits	158,500	213,600
Worker's Compensation (self-insured)	5,000	5,000
Total Salaries and Fringe Benefits	\$3,156,600	\$3,144,050
Allocation to Treatment Plant	\$1,653,100	\$1,623,354
Anticipated Decrease for F/Y23	\$29,746	

5120- OVERTIME, NEW POSITIONS AND SEASONAL HELP
5140

5150 FRINGE BENEFITS

These expense items cover the annual salaries and fringe benefits based upon the compensation schedule currently in effect.

The fringe benefit account specifically covers all required and approved expenses such as employer contributions for social security, public employee retirement system, unemployment and temporary disability insurance as well as the health benefits program including prescription drugs, dental and vision care programs and allowances for unused sick leave and vacation balances upon retirement and annual allowances required by union agreement.

5210 HEATING FUEL

This account covers the cost of fuel required for the stand-by generator at the Water Treatment Plant.

DEFINITIONS AND EXPLANATION OF THE FISCAL YEAR 2023 OPERATING EXPENSE ACCOUNTS

ACCOUNT
CODE TITLE

5220 UTILITIES - ELECTRICAL SERVICE (OTHER THAN PUMPING)

This account covers facilities electrical usage at the Water Treatment Plant/Transmission System Meter Vaults, and access roadway lighting for security and safety purposes.

5230 NATURAL GAS

This account covers the cost of heating the Water Treatment Plant.

5240 PROPANE

This account covers the cost of propane fuel at the Water Treatment Plant Laboratory.

5260 VEHICULAR FUEL

This account covers the cost of unleaded regular and diesel fuel used by the Authority's motor vehicle fleet.

5270 OIL AND GREASE

This account covers the amount of oil and grease used by the Authority's motor vehicles and equipment. Also included in this account are mineral oil and those specialty oils used in the pumps and motors at the Intake Pump Station, Reservoir Pump Station, Flow Meter/Valve Chamber, Inlet/Outlet Tower, and Water Treatment Plant.

5280 TIRES

This account covers the cost of tires used on the Authority's motor vehicle including cars, trucks, trailers and construction equipment. Also included in this account is tire repair, tubes, etc.

5290 MAINTENANCE SUPPLIES

This account covers the entire spectrum of materials and tools used in the maintenance and repair of the Authority's assets. The types of material included in this account are kerosene, lumber, fasteners, masonry products, paint and related products, plumbing (heating and cooling) products, insulation products, electrical items, lighting supplies, fixtures, signs, posts, fencing and fencing material, road, ditch, culvert and bank repair materials, emergency response supplies, small hand and power tools and welding gases.

5300 MAINTENANCE SUPPLIES-VEHICULAR EQUIPMENT

This account covers spare parts for vehicular and marine equipment, as well as, small maintenance equipment, pumps, generators, chain saws, hand mowers and valve operators. Also included in this account are batteries and vehicular fluids.

DEFINITIONS AND EXPLANATION OF THE FISCAL YEAR 2023 OPERATING EXPENSE ACCOUNTS

**ACCOUNT
CODE TITLE**

5310 MAJOR - SPECIALIZED VEHICLE SERVICE AND REPAIR

This account is a supplement to account code 5300 and includes those services required by vendors specializing in items such as body and fender work, major repairs to transmissions, front end alignments, radiator repairs and major power train overhauls. This account also includes vehicle and equipment preventive maintenance labor costs as performed by Raritan Basin System personnel or by a vendor.

5320 AGRICULTURE SUPPLIES

This account covers those supplies used in maintaining the appearance and control of the grounds, such as grass seed, lime, fertilizers, shrubs, trees, pest and weed control, and aquatic weed control.

5330 MAINTENANCE OF EQUIPMENT

This account is to cover normal repair and service to calculators, typewriters and other office machines and furniture which are not covered under service and maintenance contracts. Also included in this account is maintenance of radio equipment, repairs to engineering and surveying equipment, building maintenance, service to system components of the Water Treatment Plant and Transmission System, confined space entry equipment, telemarks, recorders and flow meters and all spare parts needed at the Water Treatment Plant and Transmission System to sustain continuous and dependable operations.

5340 SERVICE AND MAINTENANCE CONTRACTS

This account covers the contracts used for servicing plumbing (heating and cooling), electrical and instrumentation equipment, fire and intrusion alarms, fire extinguishers, appliances, exterminators, overhead cranes, septic systems, auxiliary generator, UST monitoring system, embankment fertilization, shop machinery and office equipment such as the copier and computers. Also included in this account is refuse disposal and waste removal by private contractors and contact janitorial services.

5350 EQUIPMENT RENTAL

This account covers the rental of specialized construction equipment such as pumps, compressors, etc., specialized office equipment, pagers, entry rugs and the postage machine, the parts washer, and gas cylinder.

5360 HOUSEHOLD, SAFETY AND PROTECTIVE SUPPLIES

This account is to show the estimated cost of materials and supplies of a consumable nature. Covered in this account are such items as janitorial and sanitary supplies, locks and keys, fire extinguishers, first aid and safety supplies, film rentals and related costs for in-house programs and materials handling and labeling supplies.

DEFINITIONS AND EXPLANATION OF THE FISCAL YEAR 2023 OPERATING EXPENSE ACCOUNTS

**ACCOUNT
CODE TITLE**

5380 SPECIAL AND PROFESSIONAL SERVICES

This account is to show the estimated cost of Professional Services such as attorneys, physicians, annual audit fee, Governor's Authority Unit, court reporters, temporary services, engineers, consultants, laboratory services, CDL testing service, employee assistance service, etc.

5390 PROTECTIVE SERVICES

This account covers the yearly cost of insurance premiums prorated to the Water Treatment Plant/Transmission System covering General Liability, Workmen's Compensation, Vehicular, etc.

5400 TELEPHONE

This account covers direct telephone charges including charges for repairs, equipment rental and related expenses.

5410 POSTAGE AND FREIGHT

This account covers all postage costs including express and overnight mail. Also covered in this account are charges for incoming and outgoing freight when applicable.

5420 DATA PROCESSING

This account covers charges for production of payrolls and required reports under contract with ADP.

5430 PRINTING AND OFFICE

This account covers the cost of computer supplies, computer software, letterhead, envelopes, publication costs and forms, archiving of our records, duplication products and all other stationery materials and supplies necessary for the operation of the office. Items that are classified as furniture and equipment with a value of \$1,000 are not to be included in this account. Items ordered directly from a vendor or withdrawn from inventory shall be included in this account.

5440 SCIENTIFIC AND PHOTOGRAPHIC

This account covers the cost of video and photographic supplies, blueprinting supplies, laboratory supplies, surveying and engineering supplies and recording charts and pens.

5450 DUES AND SUBSCRIPTION

This account covers cost of subscriptions to newspapers, magazines, periodicals reference books, other publications and membership fees in professional societies and associations.

DEFINITIONS AND EXPLANATION OF THE FISCAL YEAR 2023 OPERATING EXPENSE ACCOUNTS

ACCOUNT
CODE TITLE

5460 ADVERTISING

This account covers the cost of legal and classified advertising in newspapers for bids, recruiting and public notifications.

5470 TRAVEL AND SUBSISTENCE

This account covers the cost of travel and subsistence expense reimbursable to an employee or chargeable to the Authority under the provisions of, "The Regulations Governing Employee Expense Reimbursements". It includes travel expenses, employee allowances, and staff and departmental meal expenses. It will also cover registration fees for attendance at meetings or conventions.

5480 STAFF TRAINING AND TUITION AID

This account provides funds for employee's attendance at various technically related and approved courses, training programs, conferences, etc.

5490 FEES AND PERMITS

This account covers the estimated cost of fees for safe drinking water UST registration, physical connections, and other permits from the NJDEP and small unclassified items such as notaries, hearing rooms and transcripts, easement renewals, vehicle and equipment registrations, etc.

5500 IN-LIEU TAXES

This account covers the funds for the Water Treatment Plant in-lieu tax payment to the Manasquan Reservoir System.

5510 RESIDUALS REMOVAL

This account covers the yearly costs associated with residuals handling, removal, moisture reduction and ultimate disposal as it pertains to Water Treatment Plant residual solids.

5520 WATER TREATMENT CHEMICALS

This account covers the yearly costs required to treat the raw water to produce a finished drinking water supply. The treatment chemical costs have been based on anticipated chemical feed rates established as a result of plant operating experience.

5525 CARBON REPLACEMENT

This account covers the yearly removal and replacement of 40,000 pounds of granular activated carbon for the GAC System. The carbon replacement cost was initially based on a GAC life of 12 months, but it has been extended to a life of 36 months.