

Minutes of the Meeting of  
New Jersey Water Supply Authority  
of  
December 3, 2007

A regular meeting of the New Jersey Water Supply Authority was convened on December 3, 2007 at 2:00 P.M. in the Conference Room of the New Jersey Water Supply Authority's Clinton Administration Building, located at 1851 Route 31, Clinton, New Jersey.

As designated by New Jersey Department of Environmental Protection Commissioner and New Jersey Water Supply Authority Chair Lisa P. Jackson, Gary Sondermeyer, served as Acting Chair of the meeting and called the meeting to order.

Deputy Attorney General Helene P. Chudzik read the statement required by the "Open Public Meeting Act".

Executive Director Henry S. Patterson III took the roll call of the Authority members.

Present: Gary Sondermeyer, Acting Chair  
Susan Blew  
Louis Mai  
Steven J. Picco - by telephone  
Robert Iacullo - by telephone  
Absent: Donald Correll  
Shing Fu-Hsueh

Interested Parties Present:

Oleg Kostin, New Jersey American Water  
Dave Shope, Member of the Public  
Charles Engler, Friends of Spruce Run

Authority Staff Present:

Henry S. Patterson III, Executive Director  
Joanna K. Stem, Executive Secretary  
Edward Buss, Chief Engineer  
Richard Famularo, Manager Manasquan Water Supply System  
Rita Nagy, Principal Accountant  
William Bogosian, Manager Raritan Basin System  
Helene P. Chudzik, Deputy Attorney General  
Jim Carey, Governor's Authorities Unit

A quorum existed for the transaction of Authority business.

**APPROVAL OF THE MINUTES**

Acting Chair Sondermeyer opened the meeting by asking for the approval of the minutes of the November 5, 2007 meeting. Mrs. Blew moved for the approval of the minutes as prepared. Mr. Mai seconded this motion. All members approved of the motion.

**EXECUTIVE DIRECTOR'S REPORT**

There were no additions to the Executive Director's Report.

**COMMUNICATIONS/CORRESPONDENCE**

There were no items of Communication/Correspondence.

**UNFINISHED BUSINESS**

Mr. Famularo reported that all operations in the Manasquan Water Supply System are normal. Mr. Famularo stated that .98" of rainfall was received on December 2nd, pumping into the reservoir was started during the evening of December 2<sup>nd</sup>. Mr. Famularo stated that all deliveries from the Water Treatment Plant were normal. A planned two-day plant shutdown to look at the structural integrity of the preozone chambers was held on November 28 and 29, 2007. A structural engineer from Camp Dresser and McKee inspected the two chambers. Mr. Famularo stated that the Authority would receive a structural report from Camp Dresser and McKee. Mr. Famularo also stated that a meeting was held on Friday November 30 with the MCIA and the inspection of the ozone chambers was discussed.

Mr. Bogosian stated that Spruce Run Reservoir was at 71.7% and Round Valley Reservoir was at 96.6% for a combined total of 92.5%. Mr. Sondermeyer asked if the combined total was higher or lower than other years? Mr. Bogosian stated that it was a little higher. Mr. Bogosian reported that all operations in the Raritan Basin System are continuing normally.

Mr. Patterson reported that the staff from the Watershed Protection Program Unit has been working to complete the EPA Report.

**NEW BUSINESS**

Ms. Nagy gave a brief report on the Unaudited Financial Report for the period ending September 30, 2007 stating that there were no cash receivable or accounts payable problems for the reporting period.

Mr. Patterson provided the background information on the resolution approving the Annual Report for New Jersey Water Supply Authority for 2007 as required by Executive Order 37. Mr. Patterson stated that the specific requirements of Executive Order 37 relative to the Authority's 2007 Annual Report are all included in the 2007 Annual Report. Mr. Mai moved the Resolution Approving the Annual Report of the New Jersey Water Supply Authority for 2007. Mrs. Blew seconded the motion for the resolution. All Authority members approved the resolution.

Mr. Patterson gave the background information on the Resolution authorizing the placement of the Authority's Insurance Program for the period of March 1, 2008 through February 28, 2009. Mr. Patterson explained that this resolution authorizes him, with the approval of the Chair Insurance Committee, to place/renew the insurance program by March 1, 2008 and further ratified in a resolution at a subsequent Authority Meeting. Mr. Patterson stated that the insurance premiums should be similar to last year. Mrs. Blew moved the Resolution and authorizing the placement of the Authority's Insurance Program for the period of March 1, 2008 through February 28, 2009. Mr. Picco seconded the motion for the resolution. All Authority members approved the resolution.

Mr. Buss provided the background information on the Resolution authorizing the award of a contract for preparation of an asset management plan for the Manasquan Water Treatment Plant, Wall Township, Monmouth County. Mr. Buss explained that an Asset Management Plan would help to prioritize future capital expenditures for maintenance of the Manasquan Water Treatment Plant. Six proposals were received and reviewed. Following approval of the Chair, Capital Projects Committee, the Authority invited the top four firms to submit fee proposals and negotiated a fee with the firm having the top-ranked technical proposal. The particulars of asset management plans were discussed. Mr. Mai moved the Resolution authorizing the award of a contract for preparation of an asset management plan for the Manasquan Water Treatment Plant, Wall Township, Monmouth County with Malcolm Pirnie of Fair Lawn, New Jersey for a lump sum amount of \$85,000. Mrs. Blew seconded the motion for the resolution. All Authority members approved the resolution.

#### **COMMITTEE REPORTS**

- (a) Personnel - no report
- (b) Finance - no report
- (c) Audit - no report

- (d) Public Participation - no report
- (e) Capital Projects - no report
- (f) Insurance - no report
- (g) Watershed Lands Acquisition Committee - no report

**PUBLIC COMMENT**

Mr. Engler thanked Mr. Sondermeyer for referring him to the appropriate person in DEP to discuss milfoil. Mr. Engler feels that it is important that all information regarding milfoil be obtained. Mr. Engler expressed his opinion on water levels during the winter months relative to milfoil.

Mr. Shope asked if Resolutions E & F were going to be discussed in today's Executive Session. Mr. Patterson stated that Resolutions E & F were pulled from the Agenda. Mr. Shope also asked about the Watershed Protection Report, and Mr. Patterson stated that he reported that staff from Watershed was working on the EPA report.

**EXECUTIVE SESSION**

There was no need for an Executive Session.

Mr. Picco moved to adjourn the meeting. This motion was seconded by Mr. Mai and was approved unanimously. The meeting was adjourned at 2:22 P.M.

I hereby certify this to be a true and original copy of the December 3, 2007 New Jersey Water Supply Authority meeting minutes.

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Joanna K. Stem  
Executive Secretary