



NEW JERSEY WATER SUPPLY AUTHORITY

P.O. BOX 5196 · CLINTON, N.J. 08809 · (908) 638-6121 · (908) 638-5241 (FAX)

Minutes of the Meeting of the New Jersey Water Supply Authority

December 16, 2019

A regular meeting of the New Jersey Water Supply Authority was convened on December 16, 2019 at 2:00 P.M. in the Conference Room of the New Jersey Water Supply Authority's Clinton Administration Building located at 1851 Route 31, Clinton, New Jersey.

As designated by Catherine R. McCabe, Commissioner New Jersey Department of Environmental Protection and Chair New Jersey Water Supply Authority, Patricia Ingelido, Assistant Director, Division of Water Supply and Geoscience, served as Acting Chair of the meeting and called the meeting to order.

Deputy Attorney General Kathrine Hunt read the statement required by the "Open Public Meetings Act". Executive Director Beth Gates took the roll call of the Authority members.

Present: Patricia Ingelido, Acting Chair
Susan Blew - by phone
Ellsworth Havens
Robert Iacullo
Steven Picco

Absent: Shing-Fu Hsueh

A quorum existed for the transaction of Authority business.

Interested Parties Present:

Oleg Kostin, New Jersey American Water
Robert Barth, D&R Canal Watch
Christopher Marx, French & Parrello Associates
Gordon Sell, Hunterdon Sailing Club
Dan Kennedy, Utility & Transportation Contractors Association
David Shope, Resident

Authority Staff Present:

Beth Gates, Executive Director
Susan Buckley, Director Finance and Administration
Marc Brooks, Chief Engineer
Paul McKeon, Director Manasquan Water Supply System/D&R Canal
Kenneth Klipstein, Director Watershed Protection Programs

Rita Shaw, Controller
Julie Shelley, Permit/Property Administrator
Darin Shaffer, Senior Project Engineer
Michelle Rollman, Finance & Accounting Analyst
Kathrine Hunt, Deputy Attorney General
Lauren LaRusso, Governor's Authorities Unit - by phone

APPROVAL OF THE MINUTES

Acting Chair Ingelido asked for a motion for approval of the Minutes of the November 4, 2019 meeting. Mr. Iacullo moved the motion approving the Minutes as prepared and the motion was seconded by Mr. Havens.

EXECUTIVE DIRECTOR'S REPORT

Ms. Gates stated that everyone has a copy of her report and that she had nothing to add.

COMMUNICATIONS/CORRESPONDENCE

Ms. Gates stated there are two items of communication. First is a New Jersey Spotlight article highlighting the Third Circuit's ruling on the Penn East matter, which is favorable to the Authority and the State. The second is an article about the Governor's Harmful Algal Bloom initiative and a summary of the elements of the program. The main component of the program is grants for sewer and stormwater infrastructure projects to reduce nutrient loading.

UNFINISHED BUSINESS

Mr. McKeon reported on the Manasquan Reservoir System and the Manasquan Water Treatment Plant/Transmission System. Mr. McKeon stated that everyone has a copy of his report. Mr. McKeon stated that the weather and operations in the Manasquan System were normal during the past 45 days. Source water quality was seasonal and due to the mild season, no issues treating or delivering the water were encountered. Mr. McKeon stated that routine and preventive maintenance was conducted during the past month. Removal of sediment from the settling intake pool was conducted by Authority staff and all river sediment that has accumulated over the past two years in the River intake building submerged pump chamber was removed by a contractor into drying bags per the contract which was approved at the July meeting.

Mr. Brooks reported on the Raritan Basin System. Mr. Brooks stated that everyone has a copy of his report. Mr. Brooks stated that as of today, Spruce Run is at elevation 270.56 or 90.6 percent of capacity. Round Valley is at elevation 359.91 or 65.7 percent of capacity. The combined reservoir capacity is 69.8 percent. The typical combined capacity for this date is 88.5 percent. The drawdown of the pool at Round Valley for the rehabilitation project

is complete and the pool will remain at or below elevation 360 for the project duration.

Mr. Brooks stated that Canal operations are normal for this time of year. Leaf removal operations are now complete. Mr. Brooks stated that Authority staff has now approved the most recent submittal of the design plan submitted by Williams-Transco to improve the stability of the embankment where a seepage condition was identified on July 25. Williams-Transco is now seeking approvals from various permitting agencies in order to construct the repairs.

Mr. Brooks discussed the capital dredging project. All dredging in the Canal is complete for 2019, which is the second year of the three year project. Trucking of dredged material from the dewatering site to the Bridgewater beneficial reuse site began on December 2, 2019 and will continue over the next few months. Work at the Route 202 stockpile site is complete and all excavated material, totaling approximately 45,000 cubic yards, has been trucked to the Bridgewater site.

Mr. Brooks discussed the Round Valley Reservoir Structures Refurbishment and Resource Preservation Project. The grouting of the abutments is well underway and operations have shifted from the South Dam to the North Dam. In connection with that work, the segment of County Route 629 that follows the perimeter of the reservoir between Old Mountain Road and the Boat Launching Area is closed. In-water dredging of the Intake Channel at the South Dam began on December 10 and is expected to be complete by the end of December. Bids were received for the major embankment work and a resolution will be presented during New Business. With approval, the Authority anticipates notice to proceed to be in mid-to-late January.

Mr. Brooks stated that the details of a change order for cultural resources on a Canal project, approved by the Chair of the Capital Projects Committee, are included in his written report and offered to answer any questions.

Mr. Klipstein reported on the Watershed Management Program. Mr. Klipstein stated that everyone has a copy of his report and that he had nothing to add to his written report except to note that as part of the Governor's Harmful Algal Bloom initiative there will be \$2.5 million in matching grant funds for lake management and watershed management grants. The Watershed Management Program is developing proposals to apply for a portion of those funds.

NEW BUSINESS

Ms. Shaw provided a staff report on the unaudited financial statements at September 30, 2019. Ms. Shaw noted that the financial statements have been distributed to all interested

parties and are available on the Authority website as required by bond resolutions.

Ms. Shaw stated that the financial statements for the three months ending September 30, 2019 show favorable results of operations. The change in net position was \$2.9 million in comparison to \$2.7 million for the same period last year. Income from operations and operating expenses are in line with September 2018. However, operating expense is under budget for the period. An increase in non-operating revenue is largely due to an increase in the fair market value of our long term investments. Ms. Shaw offered to answer questions and stated that no Board action was required. In response to a question by Mr. Iacullo, Ms. Shaw stated the change in operating expense was due to personnel vacancies and the state change in medical care. Adjustments were made to the 2021 fiscal year budget.

Ms. Buckley provided the background information on the resolution approving the Annual Report of the New Jersey Water Supply Authority for 2019. Ms. Buckley stated that everyone has a copy of the Authority's Annual Report for fiscal year 2019. Authority statute and Executive Order 37 require that the Authority issue an Annual Report by the last day in February. Ms. Buckley stated that the report must address several items, which include a report and review of operations and actions of the Authority, audited financial statements, discussion of internal financial controls, efficiencies, and tie-in to the State's economic growth. All of the required items have been included in the Annual Report.

Mr. Picco moved the Resolution approving the 2019 Annual Report of the New Jersey Water Supply Authority. Mr. Havens seconded the motion for the Resolution. All Authority members approved the Resolution.

Mr. Picco provided background information on the Resolution authorizing the award of a contract to conduct the Annual Financial Audit for the fiscal year ending June 30, 2020. Mr. Picco stated that in January 2017, the Audit Committee, following the procedure outlined in Executive Order 122, competitively procured auditing services for Fiscal Year 2017. After negotiation, Mercadien, P.C. was awarded the contract. Mr. Picco stated that Executive Order 122 allows for contract renewals for up to four additional auditing cycles. Mercadien, P.C. submitted a fee proposal for Fiscal Year 2020, the fourth auditing cycle. The Committee reviewed the fee proposal and finds the requested fee, \$53,500, no increase over the prior year, acceptable. Mr. Picco stated that the Authority has been satisfied with the work provided by Mercadien P.C.

Mr. Havens moved the resolution authorizing the Executive Director to enter into a contract with Mercadien, P.C. of Princeton, New Jersey to conduct a financial audit of its records and accounts for the fiscal year ending June 30, 2020. Mr. Iacullo

seconded the motion for the Resolution. All Authority members approved the Resolution.

Mr. Brooks provided background information on the Resolution authorizing the award of a construction contract for Earthen Dam Rehabilitation & Ancillary Work Project, a component of the Round Valley Reservoir Structures Refurbishment and Resource Preservation Project in Clinton Township, Hunterdon County. Mr. Brooks stated that based on the results and recommendations from the Technical Review Board, the Authority is making improvements to extend the operating life of the Round Valley reservoir. Mr. Brooks described the history and scope of the project and its major components which will allow for continued safe reservoir operation for future generations.

Mr. Brooks described the financing of the project. Mr. Brooks stated that under previous Board authorization staff was authorized to issue subordinate bonds not exceeding \$75 million to the New Jersey Infrastructure Bank or I-Bank, which was formerly known as the New Jersey Environmental Infrastructure Financing Program to finance the project. This bid increases the total value of the contracts associated with the bond to approximately \$81 million. Staff is considering options to account for the \$6 million excess over the authorization, including a revision to the bond resolution, using funds on hand or a combination of the two options.

Mr. Brooks stated that after consultation with the Deputy Attorney General on the project, the Authority pre-qualified contractors based on the strong recommendation of the Technical Review Board. Mr. Brooks described the prescribed requirements.

Mr. Brooks discussed the bid process and stated that two bids were timely received and the low bid of \$65,051,210 from Thalle Construction of Hillsborough, North Carolina was found to be legally and technically responsive. The engineer's estimate was \$51,093,815. The engineer suggested the cost difference between the estimate and the bids is related to ten percent year over year increases they are seeing in other bids and because of the limited pool of qualified contractors.

Mr. Brooks described the approval process for change orders and stated that staff recommends, specifically for this project, that the resolution allow authorization by the full Capital Projects Committee, in lieu of the full Board, for all change orders less than \$100,000 in order to prevent delays that may impede the contractor's effort and cost the Authority additional expense.

Mr. Havens moved the Resolution to authorize the Executive Director to enter into a construction contract with Thalle Construction of Hillsborough, North Carolina for Earthen Dam

Rehabilitation and Ancillary Work at the Round Valley Reservoir for a lump sum and unit price cost not to exceed amount of \$65,051,210; and to allow that change orders for this project up to \$100,000 be approved by the Capital Projects Committee in lieu of the full Board. Mr. Picco seconded the motion for the Resolution. All Authority members approved the Resolution.

Mr. Brooks provided background information on the Resolution authorizing the award of a construction contract for the Retrofitting of Four Stormwater Detention Basins in Franklin Township, Somerset County, New Jersey. Mr. Brooks stated that in 2007 the Authority retained professional engineering services to investigate, recommend, design, develop and provide construction management of Best Management Practices in the Canal reach located in the municipalities of Franklin Township and South Bound Brook. After consideration of many sites, Authority staff directed the Engineer to design the retrofitting of four selected stormwater detention basins located in Franklin Township that drain to the Canal, the Raritan River or their tributaries.

Advertisements for bids were published in the Star-Ledger and the Trenton Times on October 8, 2019, and the Hunterdon Democrat on October 10, 2019. The project was also posted on the New Jersey Business Opportunities website and the Authority's website. Seven bids were timely received. Authority staff reviewed the low bid found it to be legally and technically responsive; however, after discussions with the Deputy Attorney General, Authority staff allowed the low bidder to withdraw its bid because of a miscalculation which resulted in a substantial error in labor and cost.

Authority staff and the Engineer reviewed the bid submitted by SumCo Eco-Contracting, LLC, the next lowest bid, and found it to be legally and technically responsive in the amount of \$531,748.95. The engineer commented on the bid price being significantly over their estimate of \$420,427.80. They indicated that the higher prices were likely due a combination of the strong construction market which has generated a backlog for contractors. They also noted that equipment intensive items, such as grading, rototilling, and efforts associated with the composting and importation of soil, were higher than their estimates.

In response to a question by Mr. Iacullo, Ms. Gates stated that Authority policy does not prohibit the original low bidder from bidding on future projects, but as this bidder has repeatedly withdrawn its bid, the Authority will research recourse to the bid bond attachment.

Ms. Blew moved the Resolution to authorize the Executive Director to enter into a construction contract with SumCo Eco-Contracting, LLC of Peabody, Massachusetts for the retrofitting of four stormwater detention basins in Franklin Township, Somerset

County, New Jersey for a lump sum and unit price cost not to exceed amount of \$531,748.95. Mr. Iacullo seconded the motion for the Resolution. All Authority members approved the Resolution.

Mr. Brooks provided background information on the Resolution authorizing the award of a construction contract for the Dredging of the Intake Pond and Channel at the South Branch Pumping Station and Replacement of the Ice Deflectors at the Release Structure, Clinton and Franklin Township, Hunterdon County. Mr. Brooks described the history and purpose of the South Branch Pumping Station Intake Pond. Mr. Brooks stated that because of river flow through the channel at the Pump Station, sediment accumulation is continuous, particularly during high river events. Continued build-up of sediment creates operational problems during pumping. The intake pond was last dredged in 1986 and currently contains significant accumulated sediments. The Authority desires to restore the pond to its original design depth.

Mr. Brooks stated that the ice deflectors at the release structure consist of twelve steel flange I-beams set in concrete that operate as fixed ice deflectors. Currently the ice deflectors are severely corroded and in need of replacement

Mr. Brooks discussed the bid process. Three bids were timely received and opened at a public bid opening on December 5, 2019. The low bid of \$3,844,000 from Mount Construction of Berlin, New Jersey, was reviewed by Authority staff and our engineering consultant and found to be legally and technically responsive.

Mr. Havens moved the Resolution to authorize the Executive Director to enter into a construction contract with Mount Construction Co., of Berlin, New Jersey for the dredging of the intake pond and channel at the South Branch Pumping Station and replacement of the ice deflectors at the release structure for a lump sum and unit price cost not to exceed amount of \$3,844,000. Mr. Iacullo seconded the motion for the Resolution. All Authority members approved the Resolution.

Mr. McKeon provided background information on the Resolution authorizing the award of a construction contract for the Purchase and Installation of Security Video Surveillance and Appurtenant Work at the Delaware and Raritan Canal Field Office, Ewing, Mercer County. Mr. McKeon described the history and need for the security video system which includes the ability to record images as triggered by motion and remote access to view any camera from the security office at the Spruce Run Administration Building.

Mr. McKeon discussed the bid process and stated that two companies provided bids for the system. The low bid of \$44,300.00 from Gary Kubiak & Son Electric, of Robbinsville, NJ was found to be in compliance with the requirements of the technical specifications. Mr. McKeon stated that the in-house engineer's

estimate of the work for the Canal facility security system was \$30,000. The estimate was a judgment based on prior installations in 2015 of three cameras, a server and software at a cost of \$13,300 at the Water Treatment Plant and a 2016 installation of five cameras, a server, training and startup at a cost of \$74,900 at the Reservoir System. The actual bid for the canal system for nine cameras, a DVR, three wireless radios, remote access software and installation came in higher than estimated.

Ms. Blew moved the Resolution to authorize the Executive Director to enter into a contract with Gary Kubiak & Son Electric of Robbinsville, NJ for the purchase and installation of security video surveillance and appurtenant work at the Delaware and Raritan Canal Field Office for a lump sum cost of \$44,300.00. Mr. Iacullo seconded the motion for the Resolution. All Authority members approved the Resolution.

Mr. Brooks provided background information on the Resolution authorizing Change Order No.1 - Construction contract with Aurora Environmental for Additional Activities in Connection with the Replacement of the Containment Sumps in the Spruce Run Fuel Facility Dispenser Units, Clinton Township, Hunterdon County. Mr. Brooks stated that this construction contract includes the replacement of the Spruce Run fuel facilities dispenser unit that was built in 1991. The construction bid was advertised and the lowest responsive bidder, Aurora Environmental, was awarded a contract in March 2019 in the amount of \$135,650.

Mr. Brooks stated that following standard protocol and separate from this project, the Authority retained the services of ATS Environmental Services ("ATS") to perform annual testing of the tanks. Their inspections took place in June 2019. ATS informed the Authority that in order to perform future hydrostatic tests, the isolation test boots in the existing sumps will need to be changed. ATS, Aurora, our engineering consultant, and the Authority's licensed underground storage tank operator are all in agreement that it is prudent to replace the entire sump for both the diesel fuel and unleaded gasoline storage tanks. Mr. Brooks described the conditions and need for the additional replacement of the submersible turbine pumps, fill pipe, and automatic tank gage riser.

A fee proposal was requested from Aurora for construction of additional works. The change order, in the amount of \$82,550.00, was reviewed by Authority staff and our consultant and approved by the Capital Projects Committee, the Deputy Attorney General and the Governor's Authorities Unit Representative.

Mr. Havens moved the Resolution to authorize the Executive Director to execute a change order amending the cost of the construction contract with Aurora Environmental, Inc. for the replacement of the diesel and gasoline piping sumps and spill

bucket systems in connection with the replacement of the Spruce Run fuel facility dispenser unit for a lump sum amount of \$82,550.00, increasing the contract to a total lump sum and unit cost of \$218,200.00. Ms. Blew seconded the motion for the Resolution. All Authority members approved the Resolution.

Mr. Brooks provided background information on the Resolution authorizing award of a Construction Contract for replacement of Package Terminal Air Conditioning with Hydronic Heat Through-the-Wall Units at the Spruce Run Administration Building, Clinton Township, Hunterdon County. Mr. Brooks stated that the heating, ventilation and cooling for the original side of the building, closest to Rt. 31 is provided partially by a number of packaged terminal air conditioning with hydronic heat through-the-wall units installed in most office spaces and connected to a hot water piping system fed from the building's basement furnace system. The existing units have met the end of their service life. Authority staff prepared plans and specifications in-house. Those plans and specifications were used to procure contractor bids to complete the replacement of twenty one (21) new units and to provide some spare parts.

Mr. Brooks described the bid process. Authority staff reviewed the low bid of \$82,500.00 by Envirocon, LLC., of Hackettstown, New Jersey and found the bid to be legally and technically responsive.

Mr. Iacullo moved the Resolution to authorize the Executive Director to enter into a construction contract with Envirocon, LLC. of Hackettstown, New Jersey for the replacement of package terminal air conditioning with hydronic heat through-the-wall units at the Spruce Run Administration Building for a lump sum and unit price not to exceed \$82,500.00. Mr. Havens seconded the motion for the Resolution. All Authority members approved the Resolution.

Mr. McKeon provided background information on the Resolution authorizing the Executive Director to enter into a purchase agreement for Polyaluminum Chloride for the Manasquan Water Treatment Plant, Wall Township, Monmouth County. Mr. McKeon stated that the resolution is for the annual purchase of one of the five chemicals applied continuously at the Water Treatment Plant. The Authority advertised for bids and notification was made to ten suppliers. Five companies provided bids to provide the water treatment chemical, Poly Aluminum Chloride coagulant. The low bid of \$77,420.00 from Gulbrandson Technologies, Inc., of Clinton, New Jersey was found to be legally and technically responsive. Mr. McKeon noted that the bids were very close to their price last year.

Ms. Blew moved the Resolution to authorize the Executive Director to enter into a twelve-month purchase agreement with Gulbrandsen Technologies Inc., of Clinton, New Jersey for

Polyaluminum Chloride for a unit cost of \$0.158/lb. and a total cost not to exceed of \$77,420.00. Mr. Picco seconded the motion for the Resolution. All Authority members approved the Resolution.

Mr. Klipstein provided background information on the Resolution accepting Stormwater Mitigation Proceeds from the Delaware and Raritan Canal Commission for the purpose of implementing the Dellwood Lane Storm Water Basin Retrofit, a water quality improvement project in the Delaware and Raritan Canal Watershed. Mr. Klipstein stated that New Jersey Transit is proposing to construct two new flood-resilient storage tracks at the existing 27-acre Delco Lead rail property in New Brunswick that extends approximately 3.2 miles south into North Brunswick.

Mr. Klipstein stated that the Delco Lead Improvement Project falls within the Delaware and Raritan Canal Commission Review Zone B and does not strictly adhere to the Commission's regulations as they apply to stormwater peak runoff rates and/or groundwater recharge due to the limited right-of-way and linear nature of the project. Therefore, New Jersey Transit requested a waiver of strict compliance with the Commission's stormwater regulations based on a compelling public need for an inland rail storage facility resilient to future flooding and major storm events.

Mr. Klipstein stated that Canal Commission regulations allow an applicant to contribute to a stormwater mitigation fund administered by the Authority when water quality requirements cannot be met. The Commission required a contribution of \$247,000 from New Jersey Transit to the stormwater mitigation fund administered by the Authority. The Authority and the Commission identified the Dellwood Lane Storm Water Basin Retrofit Project as an appropriate project in the same Watershed Management Area.

Mr. Picco moved the Resolution authorizing the Executive Director to accept Stormwater Mitigation proceeds from the D&R Canal Commission for the purpose of implementing the Dellwood Lane Storm Water Basin Retrofit. Mr. Iacullo seconded the motion for the Resolution. All Authority members approved the Resolution.

Ms. Gates provided background information on the Resolution to adopt the New Jersey Water Supply Authority meeting schedule for 2020. Ms. Gates outlined the schedule and stated that it is in accordance with the Open Public Meetings Act. Mr. Iacullo moved the Resolution to adopt the New Jersey Water Supply Authority meeting schedule for 2020. Ms. Blew seconded the motion for the Resolution. All Authority members approved the Resolution.

Acting Chair Ingelido stated that the Authority annually elects a Vice Chair, Treasurer and Secretary. The Committee structure and members are also annually assigned.

Acting Chair Ingelido nominated Steven J. Picco for Vice Chair, Robert J. Iacullo for Treasurer and Shing-Fu Hsueh for Secretary. Acting Chair Ingelido asked if there were any nominations or discussion from the floor. There were none. Ms. Blew moved the Resolutions to elect Steven J. Picco as Vice Chair, Robert J. Iacullo as Treasurer and Shing-Fu Hsueh as Secretary. Mr. Picco seconded the motion. All Authority members approved the Resolutions.

Acting Chair Ingelido stated that the proposed Committees and their memberships are as listed in the resolution for agenda item P: Capital Projects Committee, Mr. Havens, Chair with Mr. Picco and Mr. Iacullo as members; Personnel Committee, Ms. Blew, Chair with Mr. Picco and Mr. Havens as members; Insurance Committee, Dr. Hsueh, Chair with Mr. Havens and Ms. Blew as members; Audit Committee, Mr. Picco, Chair with Mr. Iacullo and Ms. Blew as members; Finance Committee, Mr. Iacullo as Chair with Mr. Picco and Mr. Havens as members; Watershed Lands Acquisition Committee, Ms. Blew as Chair with Dr. Hsueh and Mr. Iacullo as members, and Public Participation Committee, Mr. Iacullo, Chair with Ms. Blew and Mr. Havens as members.

Mr. Picco moved the Resolution concerning the appointment of Committee members for 2020. Mr. Havens seconded the motion. All Authority members approved the Resolution.

Mr. Brooks provided background information on the Resolution authorizing Change Order No. 3 - Construction contract for Round Valley Reservoir Structures Refurbishment & Resource Preservation Project - North and South Dam Abutment Grouting, Clinton Township, Hunterdon County, New Jersey. Mr. Brooks stated that as part of the Round Valley Project, with Board approval, the Authority entered into a contract with Moretrench American Corporation in the amount of \$3,876,285 to grout the abutments.

Mr. Brooks discussed the history of the project and the first change order which raised the total contract amount from \$3,876,285 to \$4,334,590. Staff is also currently working on a much smaller, parallel change order, seeking approval from the Capital Projects Committee in the amount of \$20,808.75 that, if approved, would raise the contract total to \$4,355,398.75.

Mr. Brooks stated that estimated quantities of grout holes for the bid were established in the design period and were the result of a small number of exploratory borings in the area of the project. The original plans and quantities were based on the assumption that holes for grouting would be drilled at a spacing not less than 10 feet apart. It is still relatively early in the process, but indications are that the rock is more fissured and fragmented than was originally assumed. That could translate into the need for additional holes being required to achieve the project goals.

Staff recommends approval of the resolution to pursue additional grouting at this time in order to avoid potential idle-time charges, or charges due to demobilization and remobilization which could be as high as \$200,000. The contractor has agreed to honor the unit prices submitted in its original bid which were obviously submitted in a competitive environment.

Mr. Havens moved the Resolution to authorize the Executive Director to execute Change Order No. 3 amending the cost of the contract with Moretrench American Corporation of Rockaway, New Jersey, for Construction Services necessary for the Round Valley Reservoir Structures Rehabilitation and Resource Preservation Project, North and South Abutment Grouting, by a reimbursable cost not to exceed amount of \$670,420.00. Mr. Picco seconded the motion for the Resolution. All Authority members approved the Resolution.

EXECUTIVE SESSION

Deputy Attorney Kathrine Hunt read the statement to go into Executive Session. Mr. Havens moved the motion to go into Executive Session to discuss personnel matters, which Mr. Picco seconded. All Authority members approved the motion.

RETURN TO PUBLIC SESSION

Mr. Havens moved the motion that the meeting be placed back into public session. Mr. Picco seconded this motion. All Authority members approved the motion.

Ms. Blew provided background information on the Resolution concerning the appointment of an Executive Director. Beth Gates is leaving the Authority effective January 1, 2020. The Personnel Committee advertised and posted the Executive Director's job opening on various appropriate job sites. 75 resumes were received and interviews were conducted on October 23. The Personnel Committee is recommending the appointment of Marc Brooks as Executive Director beginning January 1, 2020 at a budgeted salary.

Mr. Picco moved the Resolution appointing Marc Brooks as Executive Director at an annualized salary, effective January 1, 2020. Mr. Iacullo seconded the motion for the Resolution. All Authority members approved the Resolution. Congratulations were extended to Mr. Brooks.

Mr. Havens read a Resolution extending the appreciation of the New Jersey Water Supply Authority upon the occasion of Beth Gate's retirement. Mr. Havens moved the Resolution extending the appreciation of the New Jersey Water Supply Authority upon the occasion of Beth Gates' retirement. Mr. Picco seconded the motion for the Resolution. All Authority members approved the Resolution.

Ms. Gates expressed her pleasure at having served the New Jersey Water Supply Authority as Executive Director and Director of Finance and Administration. Ms. Gates also expressed her appreciation to the Board of Commissioners, the Department of Law and Public Safety, the New Jersey Department of Environmental Protection, the members of the public present, the Governor's office, and the staff of the Authority.

COMMITTEE REPORTS

- (a) Personnel - Personnel - report given during executive session and resolution concerning the appointment of an Executive Director
- (b) Finance - no report
- (c) Audit - report given during discussion of contract award for FY2020 audit
- (d) Public Participation - no report
- (e) Capital Projects - no report
- (f) Insurance - no report
- (g) Watershed Lands Acquisition Committee - no report

PUBLIC COMMENT

Mr. Kennedy introduced himself as a representative of the Utility and Transportation Contractors Association. Mr. Kennedy highlighted the current need to invest in infrastructure and, on behalf of the contractor community, commended the Authority for its work in that area.

ADJOURN

Mr. Havens moved to adjourn the meeting. Mr. Iacullo seconded the motion. All Authority members approved of the motion. The meeting was adjourned at 2:50 P.M.

I hereby certify this to be a true and original copy of the December 16, 2019 New Jersey Water Supply Authority meeting minutes.

Michelle Rollman

Michelle Rollman
Finance and Accounting Analyst



NEW JERSEY WATER SUPPLY AUTHORITY

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New Jersey Water Supply Authority
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There was a need for an Executive Session to discuss personnel matters. Deputy Attorney Kathrine Hunt read the statement to go into Executive Session. Mr. Havens moved the motion to go into Executive Session which Mr. Picco seconded. All Authority members approved the motion.

The Board discussed the appointment of the Executive Director.

Mr. Havens moved to go back into the regular Board Meeting. Mr. Picco seconded the motion. All Authority members approved the motion.

I hereby certify this to be a true and original copy of the December 16, 2019 New Jersey Water Supply Authority Executive Session Meeting minutes.

Michelle Rollman

Michelle Rollman
Finance and Accounting Analyst